

Lewistown, PA

October 21, 2021

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 21, 2021 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; Treasurer Deb Civitts; and Fiscal Affairs Assistant Makyla Henry.*

*Brad Kreitzer was present from The Sentinel.*

*Guests present were Physical Plant Director Lonnie Griffith, District Attorney Torquato, Veterans/Voter Registration James Conway, Human Services Director Allison Fisher, Simon Peachey, and Isaac Hallock from MCTV.*

*The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of October 7, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

*1. General Fund, Accounts Payable*

*Ck. #'s 134702-134888 and EFT #'s 28533-28547 in the amount of \$1,175,983.42*

*2. Payroll Account*

*Ck. #'s 79232-79239 and Direct Deposit Advice #'s 40751-40994 in the amount of \$352,704.66*

*3. 911 Account*

*Ck. #'s 52241-52256 and EFT #'s 20849-20855 in the amount of \$94,768.73*

*4. CDBG Account*

*Ck. #'s 1571-1574 in the amount of \$30,966.12*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**V. Treasurer's Report:**

**TREASURER'S REPORT**  
**10/06/2021-10/19/2021**

**General Account** Starting Balance **\$311,192.66**

**DEBITS**

Deposits Receipts #108537-108704	455,232.89
Transfer from	0.00
Transfer from CAPITAL RESERVE	900,000.00
Transfer from LEPC	331.74
Voided Checks	0.00
Transfer from 911	14.29
Interest	0.00

**TOTAL DEBITS** **\$1,355,578.92**

**CREDITS**

Bills Paid CK #'S 134702-134888, EFT'S # 28533-28547	1,175,983.42
Transfer to Payroll CKS 79232-79239, DD 40751-40994	352,704.66
ADJUSTMENT BY MIKE BAKER	37,000.00
NSF CHECKS	0.00
TRANSFER TO ACT 152	0.00

**TOTAL CREDITS** **\$1,565,688.08**

Ending Balance (Interest @ 0.310% as of 10/19/2021) **\$101,083.50**

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**Liquid Fuels**

Invested at JV Bank @ 0.31% as of 10/19/2021 \$227,678.25

**Liquid Fuels - Act 89**

Invested at JV Bank @ 0.31% as of 10/19/2021 \$402,932.95

**911 Telephone Account**

Invested at JV Bank @ 0.31% as of 10/19/2021 \$687,833.37

**LEPC**

Invested at JV Bank @ 0.31% as of 10/19/2021 \$26,336.68

**Local Use Fund**

Invested at JV Bank @ 0.31% as of 10/19/2021 \$407,058.68

**Capital Reserve Account**

Invested at JV Bank @ 0.350% as of 10/19/2021 \$12,732,715.37

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Sunderland:*

*JVBDS  
Internal Meetings*

*Commissioner Postal:*

*CCAP Community &  
Economic Development  
Committee  
CCAP Board of Directors  
SEDA-COG Natural Gas Co-  
Op Board  
SEDA-COG Natural Gas  
Executive Committee  
SEDA-COG Joint Rail  
Authority  
Borough of Lewistown/  
Streetscape 2022  
Central Co. Youth Detention  
JVBDS CAB Workshop  
JVBDS Joinder Board  
DLI Executive Committee  
JRV Chamber of Commerce  
Courthouse Roof Bid  
Opening  
Internal Departments: ARPA  
Program, EMS, GIS, MCCF,  
Public Defender, CYS,  
JVBDS*

*Commissioner Kodish:*

*PIMCC Finance and Audit  
Meeting  
2022 County Budget  
Meetings  
PIMCC Board  
Regional Services  
Negotiations Committee  
ARPA Logistics Meeting  
Regional Services Property  
Committee  
Regional Services Board  
Library Board  
Solid Waste Authority Board  
USO Grant Meeting*

**VII. Public Comment:**

*None to report.*

**VIII. New Business:**

- A. *Memorandum of Understanding between Delaware County District Attorney's Office and Mifflin County District Attorney's Office for a combined law enforcement effort aimed at combating Internet Crimes against children*

*District Attorney Torquato spoke at the meeting and said we are asking the commissioner's to sign this memorandum on behalf of the Mifflin County District Attorney's office. Delaware County has taken the lead in investigating crimes that occur involving children over the internet. Whether it is predators attempting to prey on children, or distribution of child pornography. They have the internet crimes against children organization. A task force has been set up and Delaware County is sort of spearheading it. It was set up through a grant that has been received from the Juvenile Justice Delinquency Prevention. A member of Mifflin County Regional Police, Officer Chris Kaniecki has been instrumental in getting it moved in our county. He will be investigating the local crimes. Provisions will need to be made.*

*Motion was made by Commissioner Kodish to be approved. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*B. The Emergency Food Assistance Program (TEFAP) Agreement with Calvary Bible effective October 1, 2021*

*Allison spoke at the meeting and said this is our yearly signature on this agreement. Salvation Army declined to participate this year. Calvary Bible was not going to participate due to staff changes, but they changed their minds. Anyone who has a 501C3 status and is participating in food security issues, please reach out to her (Allison) in the human services department on the first floor of the Mifflin County Courthouse. It runs from October 1, 2021-Sept 30, 2022.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*C. Mifflin County Re-Entry Coordination Sub-Grantee Contracts for the period October 1, 2021 through September 30, 2022:*

- Mifflin-Juniata Human Services - \$23,994.00*
- Curtis Wert - \$25,000.00*
- Tim Geiger - \$5,941.00*

*Allison said they are pleased to announce year two of a one year program. We are thrilled to get another year because we weren't fully done with the data collection. The pandemic really slowed stuff down. The grant comes from PCCD.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*D. Award notification for the Mifflin County Co-Responders Grant for the period October 1, 2021 through September 30, 2022 - \$79,103.00*

*Allison said this is another year two program we got. It will provide continued crisis intervention training, and mental health first aid to members of the criminal justice program within the county. The Co-Responder is employed by CCR.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*E. Resolution No. 18 of 2021 authorizing funds to be used as a match and interim financing for the Mifflin County Annex Building*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- F. *Agreement of Sale with Diakon Lutheran Social Ministries for approximately 27 acres of land on Green Avenue Extended - \$100,000.00*

*Motion was made by Commissioner Postal to allow the chairman to sign appropriate documents after they are reviewed by the Solicitor. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- G. *Arbitration Award for the Mifflin County Independent Corrections Officers (ICOP) Union, Lodge 10*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- H. *Award bid for the Courthouse Roof Replacement (Alternate Base Bid) pending signed contracts and bonding insurance:*

- *David M. Maines & Associates, Lewistown, PA - \$267,356.00*
- *Ark Contracting, LLC, Mount Union, PA - \$167,000.00*
- *TRS Roofing, Inc., Williamsburg, PA - \$144,900.00*
- *JM Young & Sons, Inc., Belleville, PA - \$172,100.00*
- *Houck Group, Inc., Harrisburg, PA - \$133,646.00*

*Lonnie said at the meeting these are all alternate bids. TRS Roofing, Inc. wasn't able to complete the roof by the deadline of December 1, 2021. We are asking to issue the alternate bid to Ark Contracting, LLC at \$167,000.00.*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- I. *Work Statement No. 6 with Delta Development Group to extend the agreement for an additional twelve months, beginning July 6, 2021 and ending July 6, 2022 for a fee of \$3,000.00 per month*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- J. *Cooperation Agreement between Mifflin, Juniata and Huntington Board of Commissioners and the Juniata Valley Behavioral and Developmental Services for 2020/2021 Human Services Block Grant Program Reimbursement*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- K. *Contract renewal with Geisinger Health Plan for employee group health coverage for the period January 1, 2022 through December 31, 2022*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- L. *Quote from Tyler Technologies for a touchscreen time clock reader - \$2,981.00*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- M. *Personnel:*

- *Retirement of Robert Ferguson from Public Defender effective October 31, 2021*

- *Promotion of Nicole Patkalitsky for Children and Youth Director effective October 25, 2021*
- *Hiring of Philip Callahan for Deputy Sheriff effective October 25, 2021*

*Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

***IX. Adjournment:***

*With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:21 am.*

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*Secretary*

*ATTEST:*

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*Chief Clerk*