

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 21, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Noah Wise; Chief Clerk Cathy Romig; and Fiscal Assistant Holly Yeager. Commissioner Kevin Kodish and Solicitor Steve Snook were absent.

Guests present were Treasurer Diane Griffith; Human Services Director Melissa Stewart; Planning Director Jim Lettiere, Grants Liaison Madison Price; Children and Youth Administrator Nicole Patkalitsky; EADS Group Engineer Tech Brian Bloom; Carol Kearney-High with SEDA COG; Helen Kirk; and Wyatt Kauffman and Lia Barahona from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** There was a time of silent prayer.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**
Motion was made by Commissioner Wise to accept the minutes of the Regular Meeting of August 7, 2025. Commissioner Postal seconded the motion. The motion was unanimously approved.
- IV. **Approval of Bills:**

1. General Fund, Accounts Payable
Ck. #'s 151427-151576 and EFT #'s 603645-603657 in the amount of \$1,412,083.27

2. Payroll Account
Ck. #'s 80086-80093 and Direct Deposit Advice #'s 63248-63477 in the amount of \$369,212.43

3. 911 Account
Ck. #'s 53062-53076 and EFT #'s 80196-80200 in the amount of \$5,916.92

4. LEPC Account
Ck. #'s 1609-1610 in the amount of \$173.82

5. CDBG Account
Ck. # 1818 in the amount of \$12,000.00

6. Local Use Account
Ck. # 70006 in the amount of \$180,388.98

7. Liquid Fuels Account
EFT # 70005 in the amount of \$180,388.98. EFT #70005 was voided. Total withdrawal was \$0.00
- Motion was made by Commissioner Wise to approve payment of bills as listed above. Commissioner Postal seconded the motion. The motion was unanimously approved.
- v. **Treasurer’s Report:**
- | TREASURER'S REPORT | |
|---|-----------------|
| 8/6/2025-8/19/2025 | |
| General Account Starting Balance | \$705,989.07 |
| DEBITS | |
| Deposits Receipts #126488-126663 | 360,711.87 |
| Transfer from 911 | 0.00 |
| Transfer from Capital Reserve | 1,500,000.00 |
| Transfer from LEPC | 300.46 |
| Interest | 0.00 |
| Voided Checks | 0.00 |
| TOTAL DEBITS | \$1,861,012.33 |
| CREDITS | |
| Bills Paid CK #'S 151427-151576 EFT #'S 603645-603657 | 1,412,083.27 |
| Transfer to Payroll ck#80086-80093 DD#63248-63477 | 369,212.43 |
| NSF Check | 0.00 |
| TOTAL CREDITS | \$1,781,295.70 |
| Ending Balance (Interest @ 4.350% as of 8/19/2025) | \$785,705.70 |
| Capital Reserve Account | |
| Invested at JV Bank @ 4.350% as of 8/19/2025 | \$12,328,457.95 |
| Report Subject to Audit | |

Motion was made by Commissioner Wise to approve the Treasurer's Report as received, subject to audit. Commissioner Postal seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Postal: CCAP Conference Business Meeting
Downtown Lewistown Inc. Executive Committee
CDBG Proposals
Downtown Lewistown Inc. re: MSM
Internal: Elections; Maintenance; CDBG; Bridge*

*Commissioner Kodish: Regional Services Finance Committee
Regional Services Negotiations Committee
CDBG Proposals*

*Commissioner Wise: Public Meeting
Meeting with Dan Bishop with Peaceful Mind Veterans Adventures
Pennsylvania State Fire Academy Open House
CDBG Proposals
Event with Kevin Zook in Reedsville
Ribbon Cutting at Philips Ultrasound, Reedsville*

VII. Public Comment:

None

VIII. New Business:

- A. Announcement: Downtown Lewistown and Mifflin County Main Street Matters/Historic Courthouse; Mini-Grant Program
- B. Request for exoneration of the county rollback real estate taxes on Parcel No. 19,07-0105J, located in Oliver Township, and relieve Mifflin County Treasurer, Diane Griffith, from collecting these taxes

This parcel is going to be used by the McVeytown Volunteer Fire Company.

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

- C. Worker Protection and Investment Certification Form

This is part of the state food purchase program application. In previous years the lead agency was able to sign all of the paperwork, but this year the County Commissioners are required to sign. The amount is not determined because the Pennsylvania State budget has not passed.

Motion was made by Commissioner Wise to sign the form. Commissioner Postal seconded the motion. The motion was unanimously approved.

- D. Three-year Prison and Courthouse HVAC Service Agreement with NRG Building Services, Harrisburg, PA for the period August 1, 2025 through July 31, 2028 - \$17,330.00 – year 1, \$18,385.00 -year 2 and \$18,937.00 - year 3

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

- E. Application for County Aid – 2025 Liquid Fuels Allocation:

- Decatur Township - \$5,068.00
- Union Township - \$4,803.00

Both of these projects are going to be for paving in respective townships.

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

- F. Invoice from Mid Atlantic Storage Systems for the Hawstone Water Tank Project - \$2,750.00

This invoice is for materials only. The Water Authority is providing the labor.

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

- G. Payment application #11 for the Hawstone Water Extension Project - C&R Directional Boring

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

H. Payment application #11 for the Hawstone Sewer Extension Project - C&R Directional Boring

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

I. Amendment No. 1 to the EADS Group, Inc. Engineer Agreement for the Hawstone Sewer Extension Project amending amounts

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

J. Amendment No. 1 to the EADS Group, Inc. Engineer Agreement for the Hawstone Water Extension Project amending amounts

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

K. Announcement for delay in CDBG Public Hearing to September 18, 2025

L. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2025 through June 30, 2026

- New Life Adolescents, Hillsdale, PA
- Pentz Run, Dubois, PA
- Pathways Adolescent Center, Oil City, PA
- Central Counties Youth Center, Bellefonte, PA

Motion was made by Commissioner Wise to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.

M. Personnel:

- Transfer of Michael Baker from Director of Fiscal Affairs to part-time Right to Know Officer effective August 11, 2025
- Hiring of Sharon Reicher for part-time Register and Recorder Scanning Clerk effective August 18, 2025
- Resignation of Ashlee Crownover from 911 GIS Analyst effective August 22, 2025
- Hiring of Duane McMullen for Director of Fiscal Affairs effective August 25, 2025
- Hiring of Blaine Baker for Prison part-time LPN effective September 1, 2025
- Resignation of Chelsea Bender from Children & Youth Caseworker effective October 14, 2025

Motion was made by Commissioner Wise to approve the personnel item. Commissioner Postal seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:18 a.m.

Secretary

ATTEST:

Chief Clerk