

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 5, 2023 at 9:00 a.m. In attendance were Commissioners Mark Sunderland; Robert Postal; Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Charity Larson.

Guests present were, Treasurer Diane Griffith, CDBG Administrator Chastity Fultz, CDBG Housing Rehab Specialist Doug Marks, Children and Youth Administrator Nicole Patkalitsky, Helen Kirk, and Evan Gilkey and Andy Liang from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: The Invocation was given by Commissioner Kodish.

II. Pledge of Allegiance: The Pledge of Allegiance was said by all present.

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of December 22, 2022. Commissioner Postal seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 140102-140162 EFT #'s 30544-30562 in the amount of \$390,434.73

2. Payroll Account

Ck. #'s 79537-79548 and Direct Deposit Advice #'s 47822-48039 in the amount of \$456,012.36

3. 911 Account

Ck. # 52499-52502 and EFT #'s 20982-20984 in the amount of \$11,286.12

4. LEPC Account

Ck. #'s 1567-1568 in the amount of \$88.81

5. Liquid Fuels Act 89 Account

EFT # 8124 in the amount of \$56.42

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

12/21/2022-1/3/2023

General Account Starting Balance

\$4,148,724.30

DEBITS

Deposits Receipts #114207-114296

164,372.00

Transfer from

Transfer from AMERICAN RESCUE FUND

4,480,883.00

Transfer from 911

0.00

Voided Checks

0.00

Transfer from LEPC	0.00
Adjustment	0.00
Interest	10,867.32
TOTAL DEBITS	\$4,656,122.32

CREDITS

Bills Paid CK #'S 140102-140162 EFT #'S 30544-30562	390,434.73
Transfer to Payroll CKS 79537-79548, DD 47822-48039 NSF	456,012.36
Check	
Transfer to SFPP	0.00
TOTAL CREDITS	\$846,447.09

Ending Balance (Interest @ 2.300% as of 1/3/2023) **\$7,958,399.53**

Liquid Fuels

Invested at JV Bank @ 2.300% as of 1/3/2023 \$332,424.17

Liquid Fuels - Act 89

Invested at JV Bank @ 2.300% as of 1/3/2023 \$505,071.92

911 Telephone Account

Invested at JV Bank @ 2.300% as of 1/3/2023 \$514,841.841

LEPC

Invested at JV Bank @ 0.750% as of 1/3/2023 \$23,764.35

Local Use Fund

Invested at JV Bank @ 2.300% as of 1/3/2023 \$609,888.96

Capital Reserve Account

Invested at JV Bank @ 2.300% as of 1/3/2023 **\$8,953,461.53**

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

*Meeting with Brown Township Supervisors (2)
Meeting with McVeytown Library
Meeting with Lewistown Borough Officials
Salary Board (2)
Prison Board
Meeting with Planning Director*

Commissioner Postal:

*Salary Board (2)
Lewistown Borough Council
Meeting with McVeytown Library
Prison Board
Internal Meetings; Enterprise Vehicles,
Maintenance, Capital Projects Status, ARPA Status,
Bridge Program*

Commissioner Kodish:

Salary Board (2)
Meeting with Brown Township Supervisors (2)
Meeting with Lewistown Borough Officials
Prison Board
Regional Services Personnel Committee

VII. Public Comment:

None

VIII. New Business:

- A. CDBG Public Hearing – Second public hearing for the FFY 2022 CDBG Competitive Application

CDBG Administrator Chastity Fultz started the public hearing with an explanation that they had opened last year’s application rounds and announced they would look at competitive applications at that time. Competitive applications are due February 3, 2023 to DCED. At the time there were two applications which were submitted to DCED through the CDBG CD funds. One project was funded however the Juniata Terrace Water Project was not funded because DCED did not see the tie back to Covid. They are going to reapply for competitive funding through regular CDBG funds to replace the main water line to the Juniata Terrace Borough. There is currently only one main line which is over 100 years old with significant risk to repair due to how deep it is. The Water Authority has been looking at moving the line to the other end of the Terrace and going under the railroad with new line that would not need to go as deep. Updates were done to the project costs due to inflation and high quotes. They also included \$100,000.00 for administration fees for the County.

Ms. Fultz asked the Board to adopt Resolution No. 1 of 2023 upon completion of the public hearing. She stated they hope to hear something by early summer on whether or not they do receive this application. Early talk indications are that this is a good competitive project for CDBG funding due to the number of low to moderate beneficiaries at the Terrace

Ms. Fultz then opened the floor to questions. Mr. Postal asked if this is a County project that would then be turned over to the Water Authority once completed. Ms. Fultz answered yes and explained the Water Authority would then have to follow all the CDBG guidance and regulations the County has to follow.

There were no further questions or comments so the hearing concluded.

- B. Resolution No. 1 of 2023 authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development through the Block Grant Program in the amount of \$1,210,000.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- C. Resolution No. 2 of 2023 on behalf of the Granville Township Supervisor for budget revisions to the FFY 2020 CDBG Program

CDBG Administrator Chastity Fultz explained they had funded the Village of Hawstone’s water improvement project which is separate from the water extension project along Hawstone Road. This services 19 households with equipment upgrades. Prices are coming in higher than expected so they need to move money from the FFY 2020 demolition project. The project was originally funded at \$61,527.00. They want to reduce that amount by \$4,918.03. The total Hawstone project cost would then be \$54,771.70 for the multi-year project.

Commissioner Postal asked if any of the money for blighted properties has been used yet. Ms. Fultz said none has been used because of the three properties identified two have been torn down and the third is under repair by a new owner.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. Resolution No. 3 of 2023 authorizing the submission of an application to the Pennsylvania Department of Community and Economic Development through the COVID-19 ARPA Whole-Home Repairs Program in the amount of \$329,113.00

CDBG Administrator Chastity Fultz explained this is a program recently announce by DCED where they are giving out allocations to any County that applies. Mifflin County's current allocation is \$329,113.00. This program is set up for low to moderate income home owners and small landlords to make improvements to habitability of houses. Homeowners will receive a grant of up to \$50,000.00 to make repairs. Landlords are eligible for forgivable loans. There is also a 4% administration allowance built in. A state requirement for the allocation is investment in work force development programs related to improving the habitability of homes. Up to a 10% delivery cost that would come back to the county for overseeing the program. That means \$13,164.00 would go towards administration and \$32,911.00 towards deliver fees. This leaves \$283,038.00 to go to homeowners, landlords, and workforce development.

Mr. Postal asked when this would be available. Ms. Fultz stated the contract is due the end of January and they have indicated they intend to get the funds out in 6-8 weeks after submission. Mr. Kodish then asked if the income guidelines for families in on a sliding scale based on the size of the family. Ms. Fultz said it is. Mr. Postal asked if they would be working with The Academy. Ms. Fultz said that is a potential collaboration but that is still being looked into.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Request for refund of the 2017 through 2022 County real estate taxes:

- Parcel No. 20,13-0501C located in Union Township – acreage of the property has been adjusted as the result of a boundary survey - \$260.30

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Second Amendment to the Inmate Housing Agreement with Huntingdon County extending the agreement an additional one year ending December 31, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Agreements for Janitorial Services with NuVisions Center, Lewistown, PA for the period January 1, 2023 through December 31, 2023:

- Historic Courthouse - \$451.43 per month
- Magisterial District Justice Jack Miller - \$203.90 per month
- Mifflin County Library - \$534.83 per month

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Quotes for the Village of Hawstone water upgrades for the water tank mixer CDBG Project:

Housing Rehab Specialist Doug Marks stated this is in conjunction with quotes approved in December. These were not received in time for that approval. This goes along with Resolution #2 from earlier in this meeting and is for a water storage tank mixer for the Village of Hawstone. The tank mixer comes with a five year warranty and would be installed with the other equipment.

- Kappe Associates, Inc., Monroeville, PA - \$10,500.00
- Kasco Marine, Prescott, WI - \$11,167.90

- Sherwood-Logan Associates, Langhorne, PA - \$11,167.90

Motion was made by Commissioner Postal to accept the lowest bid. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Purchase of Service Agreement for use, if needed, by Children and Youth:

Children & Youth Administrator Nicole Patkalitsky explained this is for parent and teacher curriculum through special grants funding. The maximum cost for the year is \$174,122.00.

- Tuscarora Intermediate Unit, McVeytown, PA

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Personnel:

- Resignation of part-time Corrections Officers Christina Seitz effective December 27, 2022
- Transfer of Andrea Alcalde from on-call Coroner to Chief Deputy Coroner effective December 31, 2022
- Transfer of Alan Sunderland from Chief Deputy Coroner to on-call Coroner effective December 31, 2022
- Hiring of Crystal Hagans for Children and Youth Fiscal Supervisor effective January 3, 2023
- Hiring of Ronald Williamson, Garrett Nichols and Wayne Stoltzfus for part-time Corrections Officers effective January 9, 2023
- Resignation of Corrections Officer Bernadette Mullen effective January 14, 2023

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:22 am.

Secretary

ATTEST:

Chief Clerk