

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, December 30, 2021 at 9:00 a.m. In attendance were Commissioners Kevin Kodish; Mark Sunderland; Robert Postal; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Affairs Assistant Makyla Henry. Treasurer Deb Civitts was absent.

Brad Kreitzer was present from The Sentinel.

Guests present were Chastity Fultz, Lisa Stalnaker, Jenny Landis, Lynn Walters, Greg Walters, Scott Fisher, Sharee Fisher, John Ingram, Clifford Walters, Forest Fisher, Karen Coppenhaver, Lindsey Albert, Vivian Albert, and Beverly Rosenberry.

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Postal.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of December 16, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 135616-135831 and EFT #'s 28795-28994 in the amount of \$679,769.44

2. Payroll Account

Ck. #'s 79282-79294 and Direct Deposit Advice #'s 41931-42172 in the amount of \$487,956.88

3. 911 Account

Ck. #'s 52279-52291 and EFT #'s 20870-20875 in the amount of \$13,628.34

4. LEPC Account

Ck. #'s 1537-1539 in the amount of \$1,846.31

5. Liquid Fuels Act 89 Account

EFT # 8112 in the amount of \$71.26

6. CDBG Account

Ck. #'s 1581-1584 in the amount of \$407,233.43

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. *Treasurer's Report:*

TREASURER'S REPORT
12/15/2021-12/28/2021

General Account Starting Balance **\$122,259.75**

DEBITS

Deposits Receipts #109382-109540	262,058.03
Transfer from	0.00
Transfer from CAPITAL RESERVE	450,000.00
Transfer from 911	400,000.00
Voided Checks	86.25
Transfer from MC CHIRP	0.00
Interest	0.00

TOTAL DEBITS **\$1,112,144.28**

CREDITS

Bills Paid CK #'S 135616-135831, EFT'S # 28795-28994	679,769.44
Transfer to Payroll CKS 79282-79294, DD 41931-42172	487,956.88
ADJUSTMENT	0.00
NSF CHECKS	0.00
TRANSFER TO ACT 152	0.00

TOTAL CREDITS **\$1,167,726.32**

Ending Balance (Interest @ 0.320% as of 12/28/2021) **\$66,677.71**

Liquid Fuels

Invested at JV Bank @ 0.32% as of 12/28/2021 **\$274,496.53**

Liquid Fuels - Act 89

Invested at JV Bank @ 0.32% as of 12/28/2021 **\$441,629.13**

911 Telephone Account

Invested at JV Bank @ 0.32% as of 12/28/2021 **\$605,206.44**

LEPC

Invested at JV Bank @ 0.32% as of 12/28/2021 **\$28,144.01**

Local Use Fund

Invested at JV Bank @ 0.32% as of 12/28/2021 **\$538,537.99**

Capital Reserve Account

Invested at JV Bank @ 0.350% as of 12/28/2021 **\$10,949,065.36**

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. *Meetings and Events:*

Chairman Sunderland:

*Joinder Board
Salary Board
Open Repository Bid
Meeting with Coroner Lynch*

Commissioner Postal:

*MC Board of Elections
Salary Board
MC Planning Commission
JVBDS Joinder Board
SEDA-COG Natural Gas/ Unipar project
Internal Meetings: Human Services, MCCF,
Maintenance, Coroner's Office, Tax Services, and
Fiscal/Budget*

Commissioner Kodish:

*Board of Elections
Salary Board
Dept. of Health – Covid Testing Site
JVBDS Board
Regional Services Board
Library Board
Meeting with Coroner Lynch
Meeting with Rep. Hershey*

VII. Public Comment:

None.

VIII. New Business:

A. Proclamation Honoring Clifford G. Walters

Clifford G. Walters Proclamation

WHEREAS, Clifford G. Walters of Reedsville is recognized for his life-long preservation of Hoopes School, built in 1873, located at 867 Long Lane, Derry Township, Mifflin County. Abandoned in 1958 as a school and for sale, Mr. Walters acquired the building in 1974 and through decades of dedication and personal expense, created a living museum reflecting rural education in Mifflin County in the nineteenth and twentieth centuries. He originally opened the school to the public July 4, 1976 and has been open annually ever since; and

WHEREAS, Thanks to Mr. Walters' efforts, the Hoopes School is on the National Register of Historic Places and recognized architecturally, as an excellent example of a central Pennsylvania one-room schoolhouse, the standard educational facility for rural America throughout the history of education in this country; and

***FURTHERMORE**, Mr. Walters, in his desire to see Hoopes School preserved for future generations, donated the property, building and its collected rural school related contents to the Mifflin County Historical Society for extended preservation;*

***NOW, THEREFORE**, We, the Mifflin County Commissioners do hereby commend Mr. Walters' dedication for preserving a part of Mifflin County's educational heritage and Mr. Walters is to be recognized and highly commended*

Mr. Walters expressed how thankful he was to receive this proclamation.

Mr. Fisher, current Vice President of Mifflin County Historical Society spoke on behalf of Steve Rynklewitz, President of Mifflin County Historical Society who couldn't attend the meeting. Mr. Fisher spoke and said for the better part of 50 years, Cliff Walters pursued his lifelong dedication to preserve the old Hoopes School in Derry Township. The 1873 brick building was among the last four (4) one room schools to operate in Mifflin County when it closed in 1958. The Hoopes School came on the market in 1974. The successful bid from Cliff and his late wife Joann started the Walters family decade long journey. The school was left with an old coal stove. The Walters had a goal of opening the school on July 4, 1976. They needed everything you could imagine that was in a one room school, such as books, desks, maps, slate, and lunch boxes. Cliff kept the school open from 1976-2021. Cliff approached the Historical Society early 2021 with the offer turning over the example of rural education to the society for preservation into the future. The transfer was completed in November 2021. He said Cliff's gesture is very much appreciated and they thank him and his family.

B. Request for exoneration of 2021 county portion per capita taxes:

- *Bratton Township Tax Collector Connie Peachey - 5*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved

C. Amending the action taken on December 2, 2021 to exonerate Decatur Township Tax Collector Cindy McKnight from collecting 2021 per capita tax bills as presented (20) – corrected total 16

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Request for exoneration of 2021 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- *Parcel No.'s 13,04-0107G located in Bratton Township – parcel included in the description of another parcel - \$5.52*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Application for County Aid – 2021 Liquid Fuels Allocation:

- *McVeytown Borough - \$1,000.00*
- *Lewistown Borough - \$7,104.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Resolution No.'s 23 through 47 of 2021 to change county bank account signatures:

- *#23 General Account*
- *#24 Liquid Fuels*
- *#25 911 Telephone*

- #26 Offenders Supervision
- #27 Counseling Fee
- #28 Hazardous Materials Emergency Response
- #29 Payroll
- #30 Act 137
- #31 Act 89
- #32 Act 152
- #33 CDBG
- #34 Home Program
- #35 Local Use Fund
- #36 PIB Bridge
- #37 MC Phare
- #38 SFPP
- #39 Microenterprise Revolving Loan
- #40 Capital Reserve
- #41 Human Services Development
- #42 Homeless Assistance
- #43 MC Housing Mitigation Fund
- #44 CHIRP
- #45 American Rescue Plan Account
- #46 Treasurer State Account
- #47 Inmate Fund

GOVERNMENT ENTITY DEPOSITORY RESOLUTION No. 23 of 2021

SECRETARY'S CERTIFICATE. I certify that I am the Secretary of MIFFLIN COUNTY ('Entity'), a government entity in good standing under the laws of Pennsylvania. The following is an accurate copy of resolutions adopted by the Entity's governing body at a meeting properly called and held on December 30, 2021, at which a quorum was present. Such resolutions have not been amended or revoked, and they do not conflict with any provision of any document by which the Entity is bound:

RESOLVED, that THE JUNIATA VALLEY BANK ('Bank') is designated a depository of funds for the Entity;

RESOLVED, that any prior resolutions remain in effect except as changed by those adopted today. The Entity ratifies all transactions purportedly done on its behalf with the Bank before these resolutions were delivered to the Bank. Any change(s) to these resolutions will take effect only after the Bank has received written certification of the change(s) and has had reasonable time to act on the change(s);

RESOLVED, that the Entity agrees to be bound by the Bank's Commercial Deposit Account Agreement for each account permitted by these resolutions;

RESOLVED, that the Bank is authorized to honor, pay, and charge the Entity's account(s) for any item purporting to have been signed on behalf of the Entity with a facsimile signature that resembles a specimen the Entity has certified to the Bank, no matter by whom or by what means the actual or purported signature may have been made;

RESOLVED, that the persons named below, whose manual and/or facsimile signatures are provided next to their respective names, are authorized to sign and authorize checks, drafts, withdrawal slips, and any other orders for the payment of money, whether by paper, electronic, or other means, even if payable to the signer or used to discharge or reduce any obligation of the signer. The Bank has no duty to inquire into any such action before executing it, even if the action benefits the signer individually. Number of signatures required: 2.

RESOLVED, that the Secretary of the Entity is directed to certify and deliver a copy of these resolutions to the Bank, the signature cards bearing the genuine signatures of the persons named below, and any other documents that the Bank requires.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. *Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Prison Board Solicitor for the period January 1, 2022 through December 31, 2022 at a rate of \$125.00 per hour*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. *Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Assistant District Attorney for the period January 1, 2022 through December 31, 2022 for a monthly sum of \$2,625.00*

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. *Award Notification for the Mifflin County Crisis Intervention Training Grant for the period October 31, 2021 through October 31, 2024 - \$50,000.00*

Lisa spoke and said this is a grant through the Bureau of Justice Assistance that will pay for the CIT training and part of the salary for the Co-responder position.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. *Award Notification for the Mifflin County Adult Treatment Court Program for the period October 1, 2021 through September 30, 2025 - \$525,610.00*

Lisa said this grant will be running at the same time as the one listed above, but it is a longer time period. The grant does require a 25% match, and she is working with probation and it will be a little bit until we get the budget complete and nailed down.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. *Award bid for the brown township CDBG ADA Ramp project – Solid State Masonry - \$3,850.00*

Chastity spoke and said they have an ADA Ramp project in Reedsville, and it is one single ramp on the corner of Church and Walnut Street. We received two (2) proposals. The first one was from Solid State Masonry for a total of \$3,850.00, and the second one was from Bowman Excavating/Paving for \$13,237.98. Brown Township agreed to use Solid State Masonry for the ADA Ramp Project.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. *2022 Meeting Schedules*

**MIFFLIN COUNTY COMMISSIONERS
MEETING SCHEDULE
2022**

<i>Thursday</i>	<i>January 6th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>January 20th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>February 3rd</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>February 17th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>

<i>Thursday</i>	<i>March 3rd</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>March 17th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>March 31st</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>April 7th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>April 21st</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>May 5th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>May 19th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>June 2nd</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>June 16th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>June 30th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>July 7th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>July 21st</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>August 4th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>August 18th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Sept. 1st</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Sept. 15th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Sept. 29th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>October 6th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>October 20th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Nov. 3rd</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Nov. 17th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Dec. 1st</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Dec. 15th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>
<i>Thursday</i>	<i>Dec. 29th</i>	<i>Public Meeting</i>	<i>9:00 a.m.</i>

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

M. Selection of Board Officers for 2022

Motion was made by Commissioner Kodish to maintain the current slate of officers. Commissioner Postal seconded the motion. The motion was unanimously approved.

N. Adoption of the 2022 Budget

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Personnel:

- *Promotion of Tracy Barger from 2nd Deputy to 1st Deputy Register and Recorder effective January 3, 2022*
- *Hiring of Drew L. Knouse for Probation Officer effective January 3, 2022*
- *Retirement of John Folk from Corrections Officer effective January 7, 2022*

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:24 am.

Secretary

ATTEST:

Chief Clerk