

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 17, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Holly Yeager.

Guests present were, Treasurer Diane Griffith; 911 Supervisor Josh Pennepacker; Emergency Management Director Phil Lucas; Planning Director James Lettiere; Grants Liaison Madison Price; Human Services Director Melissa Stewart; Children and Youth Administrator Nicole Patkalitsky; Carol Kearney-High with SEDA COG; Executive Director of MJRSC - The Care Network, Samantha Slautterback; Mifflin Juniata Area Agency on Aging Director Chelsea Reed; Community Programs Supervisor Beth Harlan; Center Manager of Milroy Senior Community Center Deborah Lenz; Center Manager of Lewistown Senior Community Center Jennifer Feather; Helen Kirk; and Mackenzie Peachey and Ciara Williams from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the Minutes of the Regular Meeting of July 3, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

- 1. **General Fund, Accounts Payable**
Ck. #'s 151039-151241 and EFT #'s 603423-603528 in the amount of \$1,223,530.34
- 2. **Payroll Account**
Ck. #'s 80067-80071 and Direct Deposit Advice #'s 62564-62790 in the amount of \$360,703.31
- 3. **911 Account**
Ck. #'s 53041-53050 and EFT #'s 80186-80188 in the amount of \$18,983.30
- 4. **LEPC Account**
Ck. # 1606-1607 in the amount of \$338.41
- 5. **Act 137 Account**
Ck. # 3164 in the amount of \$3,500.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT	
7/2/2025-7/15/2025	
General Account Starting Balance	\$966,918.84
DEBITS	
Deposits Receipts #126124-126284	452,085.76
Transfer from 911	72.74
Transfer from Capital Reserve	1,000,000.00
Transfer from LEPC	428.17
Interest	0.00
Voided Checks	2,349.65
TOTAL DEBITS	\$1,454,936.32
CREDITS	
Bills Paid CK #'S 151039-151241 EFT #'S 603423-603528	1,223,530.34
Transfer to Payroll ck#80067-80071 DD#62564-62790	360,703.31
Transfer to CYS	0.00
NSF Check	494.13
TOTAL CREDITS	\$1,584,727.78
Ending Balance (Interest @ 4.350% as of 7/15/2025)	\$837,127.38
Capital Reserve Account	
Invested at JV Bank @ 4.350% as of 7/15/2025	\$14,456,645.80

Motion was made by Commissioner Kodish to approve the Treasurer’s Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

- Chairman Postal:

CCAP/DOS Conference Call
West Railroad Bridge Meeting
MATP Conference Call with DHS
SEDA-COG JRA
Brownfield Coalition Meeting
Library Phase 2 Planning Meeting
MC Airport Authority
Conference with Brown/Greer regarding Opioid Fund
Pennsylvania Department of Transportation TASA Grant Meeting
DLI Executive Committee
Ag Preservation Board
Internal: Physical Plant; MCCF; Tax Claim; Register & Recorder; MCP
- Commissioner Kodish:

West Railroad Bridge Meeting
Workshop Meetings
Brownfield Coalition Meeting
Library Phase 2 Planning Meeting
Pennsylvania Department of Transportation TASA Grant Meeting
Meeting with Tax Claim Director
- Commissioner Wise:

Public Meeting
Workshop with Steve Snook
SEDA-COG JRA
Library Phase 2 Planning Meeting
Ceremony at Blacks Cemetery
Pennsylvania Department of Transportation TASA Grant Meeting
LEPC Meeting – 911 Center

VII. Public Comment:

None

VIII. New Business:

- A. Proclamation honoring Senior Community Centers

Proclamation Honoring Senior Community Centers

WHEREAS, senior community centers serve as vital community hubs that provide essential services, programs, and support to older adults, enhancing their quality of life and enabling them to age with dignity and independence; and

WHEREAS, these centers promote health and wellness, offer opportunities for lifelong learning, social engagement, volunteerism, and recreation, and serve as gateways to valuable resources and assistance; and

WHEREAS, the dedicated staff and volunteers of senior community centers work tirelessly to create welcoming environments that foster inclusion, purpose, and community spirit for our elder population; and

WHEREAS, senior community centers play a crucial role in combating social isolation and ensuring the emotional and mental well-being of our seniors, especially during times of crisis or transition; and

WHEREAS, we recognize and celebrate the many contributions of senior citizens to our communities, and honor the spaces that support and uplift them each day; and

WHEREAS, the staff of M-J Regional Services and its affiliates, the Area Agency on Aging and Call-A-Ride Services, bring invaluable experience, unwavering dedication, and a deep well of institutional knowledge and guidance that enriches the operation of our local senior community centers.

NOW, THEREFORE, ON THIS 17TH DAY OF JULY, 2025, the Mifflin County Commissioners do hereby proclaim July 21-27 as **Senior Community Center Appreciation Week** and encourage all citizens to visit, support, and celebrate their local senior centers and the remarkable individuals they serve.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the official seal of Mifflin County to be affixed this 17th day of July, 2025.

Executive Director of MJRSC, The Care Network, Samantha Slautterback thanked the Commissioners for the proclamation and their support. She also expressed her gratitude for the staff that supports Seniors in our area. Beth Harlan also thanked the Commissioners. She shared the activities that are offered to Seniors in Mifflin County and Juniata County.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. 911 Supervisor, Josh Pennepacker – Pennsylvania Emergency Management Agency recertification review

Supervisor Pennepacker explained that FEMA has a list of requirements that all 911 Centers in the state are required to meet. Mifflin County was recertified in June and either met or exceeded all requirements.

C. Request for exoneration of 2025 county portion per capita taxes:

- Bratton Township Tax Collector Sharina Harshbarger – 11

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Three-year Agreement with Berkshire Systems Group, Inc., Reading, PA for fire alarm, sprinkler tests and inspections

	8/1/25-7/31/26	8/1/26-7/31/27	8/1/27-7/31/28
• Annex	\$704.00	\$739.00	\$776.00
• Courthouse	\$1,954.00	\$2,052.00	\$2,155.00
• Library	\$996.00	\$1,046.00	\$1,098.00
• Historic Courthouse	<u>\$704.00</u>	<u>\$739.00</u>	<u>\$776.00</u>
	\$4,358.00	\$4,576.00	\$4,805.00

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

E. Intergovernmental Agreement with the Pennsylvania State Police to be connected to the 911 Center to an interoperable channel for use in emergencies and major accidents

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

F. Requests for time extensions from The EADS Group for the West Railroad Street Bridge Replacement in Brown Township

- Agreement No. L00746, Part 1 from August 31, 2025 to December 31, 2025 to allow additional time to obtain DEP Waterway Permit, Utility Clearances and finalize PS&E details
- Agreement No. L00746, Part 2 from August 31, 2025 to December 31, 2025 to allow additional time to transfer Substitute Right-of-Way acquired by Brown Township to UGI
- Agreement No. L00746, Part 5 from August 31, 2025 to December 31, 2025 to allow additional time to coordinate utility relocation payments

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

G. Resolution No. 4 of 2025 authorizing the execution of an Agreement Amendment with the Pennsylvania Department of Transportation for the Brown Township, West Railroad Street Bridge

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Letter of Amendment No. 5 for the Brown Township, West Railroad Street Bridge

This amendment was due to the increased cost of the project and time extensions to allow more time to complete the items previously mentioned by Director Lettiere.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Utility Relocation Reimbursement Agreement for the Brown Township, West Railroad Street Bridge

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Human Services Development Fund (HSDF) Agency Contracts for the period July 1, 2025 through June 30, 2026

• Shelter Services	Emergency Shelter	\$1,500.00
• The Abuse Network, Inc.	Case Management	\$2,250.00
• Clear Concepts Counseling	Counseling	\$10,000.00
• Mifflin-Juniata Human Services	County Administration	\$5,000.00
• Mifflin-Juniata Human Services	Service Coordination	\$30,500.00
• Mifflin-Juniata Human Service	Additional Costs	<u>\$750.00</u>
		\$50,000.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Grant Agreements for the Homeless Assistance Program (HAP) for the period July 1, 2025 through June 30, 2026

• Mifflin-Juniata Human Services	Case Management	\$6,276.00
• Mifflin-Juniata Human Services	Rental/Utility	\$6,276.00
• Shelter Services, Inc.	Emergency Shelter	\$11,433.00
• The Abuse Network, Inc.	Emergency Shelter	\$6,352.00
• Mifflin-Juniata Human Services	Administration	<u>\$3,494.00</u>
		\$33,831.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Amendment No. 1 to the SEDA-Council of Governments Professional and Administrative Services Agreement relative to the administration and delivery of the County’s FFY 2022 CDBG Agreement for the Armagh Township Milroy South Main Street project

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

The Public Meeting was recessed at this time

- CDBG Public Hearing for FFY 2022 Budget Modifications

The Public Meeting was reconvened at this time

M. CDBG FFY 2022 Budget Modification Request and Certification

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

N. Language Access Plan for the Mifflin County Housing and Urban Development funded programs

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Resolution No. 5 of 2025 appointing Madison Price the Language Access Coordinator

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

P. CDBG/HOME Program Procurement Policy

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Q. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2024 through June 30, 2025

- CHOR Youth & Family Services, Reading, PA

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

R. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2025 through June 30, 2026

- Bethesda Lutheran Services, Meadville, PA
- Justin Miller, Esq., Bellefonte, PA

- Raystown Developmental Services dba Clarvida, Huntingdon, PA

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

S. 2025 Liquid Fuels Distributions - \$62,547.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

T. Domestic Relations Title IV-D Cooperative Agreement for the period October 1, 2025 through September 30, 2030

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:46 a.m.

ATTEST:

Secretary

Chief Clerk