

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 8, 2026 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Holly Yeager.

Guests present were, Treasurer Diane Griffith; Penn State Extension Client Relationship Coordinator Jeff Hackenberg; Master Gardener Coordinator Allison Yocum; Educator/Nutrition Links Supervisor Sonya Nace; Chief Assessor Merry Bratton; Maintenance Director Lonnie Griffith; Emergency Management Director Phil Lucas; SEDA COG Program Coordinator Carol Kearney-High; Deputy Director Juniata Valley Tri-County Drug & Alcohol Abuse Commission Miceala Mills; Timothy Fultz; Helen Kirk; and Drake Goss and Alessa Norris from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

I. **Invocation:** The Invocation was given by Commissioner Kodish.

II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.

III. **Approval of Minutes:**  
Motion was made by Commissioner Kodish to accept the Minutes of the Regular Meeting of December 18, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

1. General Fund, Accounts Payable  
Ck. #'s 152907-153060 and EFT #'s 604162-605275 in the amount of \$1,127,467.93
2. Payroll Account  
Ck. #'s 80155-80166 and Direct Deposit Advice #'s 65302-65534 in the amount of \$507,542.29  
Ck. #'s 80167-80170 and Direct Deposit Advice #'s 65534-65757 in the amount of \$402,052.23
3. 911 Account  
Ck. #'s 53147-53150 and EFT #'s 80238-80244 in the amount of \$5,672.85
4. LEPC Account  
Ck. # 1627 in the amount of \$1,860.00
5. Liquid Fuels Account  
Ck. # 1760-1761 in the amount of \$17,877.00
6. Liquid Fuels Act 89 Account  
Ck. # 5000 and EFT # 8160 in the amount of \$7,685.07
7. CDBG Account  
Ck. # 1834-1835 in the amount of \$10,435.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. **Treasurer's Report:**

TREASURER'S REPORT	
12/17/2025-1/6/2026	
General Account Starting Balance	\$3,123,342.41
DEBITS	
Deposits Receipts #128096-128277	1,937,238.95
Transfer from LEPC	632.07
Transfer from Reserve	0.00
Transfer from CYS	1,261,749.31
Interest	9,686.27
Voided Checks	24.00
TOTAL DEBITS	\$3,209,330.60
CREDITS	
Bills Paid CK #'S 152907-153060 EFT #'S 604162-605275	1,127,467.93
Transfer to Payroll ck#80155-80170 DD#65302-65757	909,594.52
Transfer to CYS	1,221,917.53
Transfer to Coroner	0.00
TOTAL CREDITS	\$3,258,979.98
Ending Balance (Interest @ 4.050% as of 1/6/2026)	\$3,073,693.03
Reserve Account	
Invested at JV Bank @ 4.050% as of 1/6/2026	\$7,351,932.08
Report Subject to Audit	

*Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Postal: Salary Board Meetings  
Library Phase 2 Bid Opening  
PCOMP meeting with Tony Willard  
Repository Auction  
Swearing in of Public Offices  
Reorganization Salary Board  
Meeting regarding Jack's Creek Bridge Project  
Lunch in Newport regarding Housing Development  
MC RLF with SEDA-COG  
Internal (Personnel; MCCF; Maintenance; MIS)*

*Commissioner Kodish: Salary Board Meetings  
MAT funding meeting with Human Services Director  
PCOMP meeting with Tony Willard  
Workshop Meetings  
Meeting regarding Jack's Creek Bridge Project  
Meeting regarding the County Revolving Loan Fund  
JRVVB Board Meeting  
Meeting with Maintenance Director*

*Commissioner Wise: Public Meeting  
Salary Board Meetings  
PCOMP Meeting with Tony Willard  
Meeting with Warden  
Meeting regarding Jack's Creek Bridge Project  
J-Way Meeting  
Meeting regarding the County Revolving Loan Fund  
Meeting with Maintenance Director  
Meeting with Standard Steel Representatives*

**VII. Public Comment:**

*Timothy Fultz, a resident of the Housing Authority, spoke briefly about being forced to move to another apartment that is not equipped for accommodating his disabilities. He presented a letter to the Commissioners to read.*

**VIII. New Business:**

- A. Penn State Extension Client Relationship Coordinator Jeff Hackenberg introduced Allison Yocum, Master Gardener Coordinator and Sonya Nace, Extension Educator/Nutrition Links Supervisor.

*Ms. Yocum shared some of the events that the Master Gardener Program offers to the public, such as the Demonstration Garden that is located on the grounds above the Mifflin County Library and the Winter Sowing Program. The Master Gardeners also presented a poison prevention presentation to all of the public and private 1<sup>st</sup> grade classrooms in Mifflin County.*

*Ms. Nace shared that her office provides programming, guidance and support for Mifflin residents in various areas such as mental health, first aid, healthy aging, Alzheimer awareness, financial literacy, and suicide prevention. The ServSafe® Food Safety Program will be offered in the Fall. Ms. Nace offered that if there are programming needs that would be beneficial to the community, please reach out to her office with suggestions.*

- B. Request for exoneration of 2025 county portion per capita taxes:

- Wayne Township Tax Collector Mary Ellen Reed – 4

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- C. Request for exoneration of 2025 county real estate tax bills and relieve the Tax Collectors from collecting these bills:

- Parcel No. 16,10-0100,041 located in Derry Township - \$36.27 – Mobile home was destroyed by fire in October, 2025 and removed from the tax rolls

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- Parcel No. 07,16-0119 located Lewistown Borough - \$965.12 – The Department of Veterans Affairs has approved exempt status

*Motion was made by Commissioner Kodish to approve the item. Commissioner Postal seconded the motion. The motion was unanimously approved.*

- Parcel No. 07,18-0100M located Lewistown Borough - \$689.15 – The Department of Veterans Affairs has approved exempt status

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- D. Change Order No. 1 for the Tax Services CAMA Project extending the timeline for the Go-Live Date until February 9, 2026

This change will have no impact on the project cost.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- E. Offer for Parcel No. 17,12-0100R-,000 located in Granville Township that is currently in repository for unsold properties - \$200.00

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- F. Appoint J-Way Architectural, Summerhill, PA, as the Architect for LSA Grants – Civic Corridor Initiative Project 6

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- G. Award construction contracts for the MC Library Alterations & Additions - Phase 2 project:

- Contract #1 - General Construction: Mid-State Construction Inc. - \$1,670,590.00 (Base Bid)
- Contract #2 - Mechanical Construction: Allied Mechanical & Electrical, Inc. - \$365,000.00 (Base Bid plus Alternate #1)
- Contract # 3 - Electrical Construction (Pending receipt of signed contract, bonds, and insurance): Robert P. Lepley Electrical Contractor, Inc. - \$220,335.00 (Base Bid)

Maintenance Director Lonnie Griffith stated that the construction would begin as soon as possible after the contracts are approved.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- H. 2025 PEMA 9-1-1 Statewide Interconnectivity Funding Grant Agreement \$26,641.00

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- I. County Agreement with Pennsylvania Emergency Management Agency Acknowledging Eagle Response Services is the County Haz-mat team

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- J. Public Defender Legal Services Agreement with Morgan Dubbs, Esq. to provide criminal defense services for the period January 1, 2026 through December 31, 2026 for the sum of \$35,000.00 to be paid in bi-weekly installments

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- K. Purchase of Service Agreement with Jerry L. Wagner, Esquire, from the Law Offices Knepp and Snook, as Prison Board Solicitor for the period January 1, 2026 through December 31, 2026 at rate of \$125.00 per hour

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- L. Appointment of Commissioners Postal, Kodish and Wise to the Central Counties Youth Detention Center Board

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- M. 2026 Owner County Agreement with Central Counties Youth Center at the rate of \$667.00 per day plus \$68,354.00 yearly

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- N. Re-appointment of Russell Rager to the Mifflin County Industrial Development Authority for a four-year term

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- O. Re-appointment of Micaela Mills to the Mifflin County Housing Authority for a five-year term

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- P. Re-appointment of Michael Ammon, Raymond Snyder, William Haughwout and Jay Spicher to the Agriculture Land Preservation Board for three-year terms

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- Q. Appointment of William Haughwout as the Chairman of the Agriculture Land Preservation Board

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- R. Purchase of Service Agreement with BMZ Law, P.C., Lewistown, PA for County Solicitor for the period January 1, 2026 through December 31, 2026 at the monthly rate of \$3,125.00

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- S. One-year quote agreement with KnowBe4 for security awareness training - \$4,543.00

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- T. Guyer Brothers Payment Application #2 for the FFY 2022 Competitive CDBG Juniata Terrace Water Main for \$209,691.70

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- U. CDBG FFY 2022 Revision on behalf of Granville Township

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- V. Inmate Housing Agreement with Huntingdon County for the period January 1, 2026 through December 31, 2026

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- W. Personnel:

- Resignation of Shania Shingler from Tax Services Clerk effective December 31, 2025

- Promotion of Holly Bonson from 2<sup>nd</sup> Deputy Prothonotary to 1<sup>st</sup> Deputy Prothonotary effective February 2, 2026
- Hiring of Amy Jo Kintzel for a part-time clerk in the Coroner’s Office effective January 9, 2026
- Hiring of Hannah Roland for Children and Youth Caseworker effective January 12, 2026
- Resignation of Hunter Johns from Children and Youth Caseworker effective January 23, 2026
- Transfer of Sue Zimmerman from Children and Youth Fiscal Clerk to Tax Services/Voter/Veterans Clerk effective January 26, 2026
- Retirement of Christopher Gahagan from Deputy Prothonotary effective January 30, 2026

*Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX. Adjournment:**

*With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:36 a.m.*

\_\_\_\_\_  
*Secretary*

*ATTEST:*

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*Chief Clerk*