

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, August 18, 2022 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Chief Clerk Cathy Romig; Solicitor Stephen Snook; Treasurer Diane Griffith; and Fiscal Affairs Assistant Charity Larson

Guests present were, CYS Assistant Administrator Brenda Dobson, Physical Plant Director Lonnie Griffith, Register and Recorder Ellen Amspacker, Emergency Services Director Phil Lucas, CDBG Housing Rehab Specialist Doug Marks, Jami Glick from Crime Victims Services, Cindy Sunderland, Crystal Jost, Erin Thompson from The Lewistown Sentinel, and Sandra Vermeulin from MCTV,

The meeting was called to order at 9:00 a.m. by Commissioner Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of July 21, 2022. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 138488-138619 EFT #'s 29904-30016 in the amount of \$589,324.80

2. Payroll Account

Ck. #'s 79445-79451 and Direct Deposit Advice #'s 45656-45872 in the amount of \$341,014.17

3. 911 Account

Ck. #'s 52418-52423 and EFT #'s 20940-20942 in the amount of \$1,607.70

4. LEPC Account

Ck. #1561 in the amount of \$26.26

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

8/3/2022-8/16/2022

General Account Starting Balance

\$8,666,685.35

DEBITS

Deposits Receipts #112442-112583	449,764.12
Transfer from	
Transfer from CAPITAL RESERVE	0.00
Transfer from 911	0.00
Voided Checks	31,655.30
Transfer from LEPC	817.06
Adjustment	0.00
Interest	
TOTAL DEBITS	\$482,236.48
CREDITS	
Bills Paid CK #'S 138488-138619 EFT #'S 29904-30016	589,324.80
Transfer to Payroll CKS 79445-79451, DD 45656-45872	341,014.17
NSF Check	
TOTAL CREDITS	\$930,338.97
Ending Balance (Interest @ 1.650% as of 8/16/2022)	\$8,218,582.86

Liquid Fuels

Invested at JV Bank @ 1.250% as of 8/16/2022 \$321,481.48

Liquid Fuels - Act 89

Invested at JV Bank @ 1.250% as of 8/16/2022 \$462,161.89

911 Telephone Account

Invested at JV Bank @ 1.650% as of 8/16/2022 \$1,059,647.84

LEPC

Invested at JV Bank @ 0.750% as of 8/16/2022 \$20,413.37

Local Use Fund

Invested at JV Bank @ 1.250% as of 8/16/2022 \$477,857.53

Capital Reserve Account

Invested at JV Bank @ 0.350% as of 8/16/2022 \$8,562,357.33

Report Subject to Audit

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland:

Commissioner Postal:

*CCAP Board and Summer Conference
MCHS Media Event
Opioid Trust Committee (2)
JVBDS Joinder Board
DLI Executive committee
MC Correctional Facility
MC Department of Human Services
MC Planning Department
MC Maintenance Department
Black's Hospital
MC Register and Recorder*

Commissioner Kodish:

*Regional Service Finance Committee
MC Youth Fair Opening Ceremonies
MCHS Stadium Project
Meeting with Planning Director Colussy
JVBDS Joinder Board
Regional Services Board
AAA Board Interviews
SEDA-COG Board Review
Meeting with MC Library Director*

VII. Public Comment:

Crystal Jost, Majority Inspector for Decatur West Poling, stated people have been voicing concerns to her about whether or not their vote actually counts. Ms. Jost provided the MC Commissioners with a copy of a compiled list of anomalies by county. She also provided information on a Moment of Truth Summit being held this coming weekend and invited the commissioners to attend. Ms. Jost stated the recommended practice for voting would be paper votes and hand counting. Ms. Jost stated she has polled people and knows there are many willing to help with counting if Mifflin County would go that route.

VIII. New Business:

A. Request for exoneration of 2022 county portion per capita taxes:

- McVeytown Borough Tax Collector Brooke Knable – 3

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

B. Medical Assistance Transportation Program (MATP) 2022-2023 Allocation - \$464,268.00

Cindy Sunderland spoke on both items B and C. There will be a contract payable in 4 quarterly payments. The county must agree with the contract. Mr. Kodish asked if the rate was the same as last year. Ms. Sunderland stated the individual rate has gone up from \$37 to \$44 this year. Mr. Postal asked if there are issues getting drivers. Ms. Sunderland said they are very short on drivers and many out of county trips have to be cancelled due to the shortage of drivers. She also explained interested people could apply by coming to the agency in person, by email, or mail.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

C. Medical Assistance Transportation Program (MATP) Agreement with Call-A-Ride Service and allocation for the period July 1, 2022 through June 30, 2023 - \$464,268.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. Proposal from J-Way Architectural, Summerhill, PA for Mifflin County Correctional Facility HVAC System Replacement Project - \$196,100.00

Lonnie Griffith explained this is for a professional services contract for engineering designing, bidding, assisting with contracts, and administrative services for the jail. This will be a complete system replacement. The project has not been put out for bid yet but the estimated total cost is approximately 2.5 million. Bids will go out soon and the start date is expected to be late fall or early winter.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Reappointment of David Pennebaker and Thomas Lake to the Mifflin County Planning Commission for a four-year term – term expires December 31, 2025

Motion to reappoint was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Appointment of William Campbell, Jr., to the Mifflin County Planning Commission to fill an unexpired term – term expires December 31, 2023

Motion to appoint was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Appointment of Natasha Ufema and Cinda Welsh to the Juniata Valley Behavioral and Developmental Services Citizen’s Advisory Board to fill unexpired terms – terms expire December 31, 2023

Motion to appoint was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Appointment of Dan Dunmire to the Agriculture Land Preservation Board to fill an unexpired term – term expire December 31, 2023

Motion to appoint was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. RASA/VOJO Grant Application for the period January 1, 2023 through December 31, 2024 - \$130,665.00

Jami Glick stated this grant is a continuation of services already provided under the adult and juvenile justice system.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Application of County Aid – 2022 Liquid Fuels Allocation:

- Armagh Township - \$5,727.00
- Brown Township – \$5,193.00
- Bratton Township - \$2,172.00
- Decatur Township - \$5,078.00

- Menno Township – \$3,008.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Tower Lease Agreement with Mifflin County Wireless LLC to lease tower space at the New Lancaster Valley Tower for a sum of \$200.00 per month for the period September 1, 2022 through August 31, 2027

Phil Lucas explained this a lease agreement to provide broadband wireless to an underserved area. We are only able to have one vendor on the New Lancaster tower. A bidding process was held earlier this year to determine the vendor. Mr. Kodish asked how many people this would serve. Phil said it would serve approximately 200 if they choose to pay for the service. Mr. Postal asked to clarify if this was the New Lancaster tower. Mr. Lucas confirmed it is and that it serves primarily Armagh Township with some possible bleed over into Bannerville.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Child Welfare Information System Data Sharing Agreement for the period October 1, 2022 through September 30, 2023

Brenda Dobson presented this is an agreement to provide operational reports for the Department of Human Services and county users to monitor the status of referrals received by Children and Youth Services.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Purchase of Service Agreement for use, if needed, by Children and Youth with Common Sense

Brenda Dobson explained this is for foster care services with rates ranging from \$80 to \$120.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- N. Cooperation Agreement for Bridge Replacement and Rehabilitation with Decatur Township for a bridge on Shindle Road – not to exceed \$112,325.00

Commissioner Postal explained both items N and O are part of the bridge rehabilitation program started 3-4 years ago. To date 12 bridges have been completed or are under agreement. If these two items are passed the number will be brought to fourteen. The total monetary amount is over 4 million dollars of county contributions. The beginning goal of the program was to give attention to every structurally deficient bridge in Mifflin County. Mr. Postal is not sure how many are left but approving these agenda items will bring the total to fourteen.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- O. Cooperation Agreement for Bridge Replacement and Rehabilitation with Menno Township for a bridge on Schoolhouse Road – not to exceed \$119,102.00

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

P. Agreement with AllPaid Payment Network to provide a debit/credit card system for the Register and Records Office

Ellen Amspacker stated she would like to incorporate this system for payments in the Register and Recorder Office because some clients don't have cash money to pay with when they come in for services. This would make it more efficient for the public to come in to get their documents so they wouldn't have to leave and come back with money.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

Q. Bids for the CDBG Juniata Terrace Stormwater Replacement Project:

- G&R Charles Excavating - \$529,188.00
- Mid-State Paving and Excavating - \$555,756.50

Doug Marks explained this project has been on the books for a couple of years and was originally funded in 2019 and 2020. With the Wayne Township project previously completed they had borrowed \$100,000 out of the Juniata Terrace project. So basically they are replacing those funds and adding additional funds to complete the Juniata Terrace project. Bidding was done for the project and G&R Charles Excavating was the low bidder. The county is now going to be putting \$460,345 of CDBG funds into it. A budget revision will be done soon for the additional funding. Juniata Terrace will make a total contribution of \$83,843.00. Mr. Marks is asking for approval of the item and also for approval to allow the Chairman to sign any documents as needed for the project.

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

R. Personnel:

- Hiring of Part-time Corrections Officer April Vodopija effective August 9, 2022
- Resignation of Part-time Corrections Officer Joseph Ciccolini effective August 17, 2022
- Retirement of Children and Youth Fiscal Assistant Dana Maxwell effective August 19, 2022
- Appointment of Children and Youth Intern Hannah Wolk effective August 31, 2022
- Promotion of Abagale Snook and Todd Stewart from Part-time Correctional Officer to Full-time Correctional Officer effective August 14, 2022
- Hiring of Walter Cousins for Correctional Facility Counselor effective September 4, 2022
- Resignation of Children and Youth Caseworker Susan Mallard effective August 31, 2022
- Appointment of District Attorney Intern Kathryn Knepp effective August 29, 2022
- Hiring of Security Guards Bryanna Metz and Cassandra Trego effective August 22, 2022
- Promotion of Kyle Chesney from Corrections Officer to Sergeant effective August 7, 2022

Motion was made by Commissioner Postal to be approved. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Sunderland adjourned the meeting at 9:22 am.

Secretary

ATTEST:

Chief Clerk