

MIFFLIN COUNTY PRISON BOARD MEETING

April 2, 2025

The Mifflin County Prison Board met on Wednesday, April 2, 2025 at 1:30 p.m. in Meeting Room B on the 2nd floor of the Courthouse. Members present were Commissioners Kevin Kodish, Robert Postal and Noah Wise, Treasurer Diane Griffith, Sheriff James Drayer, and Prison Board Solicitor Mark Remy.

Guests present were Warden Jason Kormanic, Deputy Warden Eric Gates and Candace Sunderland, Sheriff Deputy James Aumiller, Fiscal Affairs Assistant Holly Yeager.

The meeting was called to order by Commissioner Kodish at 1:30 pm.

I. Approval of Minutes:

Motion was made by Commissioner Postal to approve the minutes of the Prison Board Meeting of January 8, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

II. Approval of Bills:

None.

III. Public Comment:

None.

IV. Old Business:

None.

V. Warden's Report:

Maintenance:

- The intercom project is 98% completed with only a software update and some training remaining. This increased our security by adding video capabilities to the intercoms on facility entrance and exit doors.
- Looking at having a secure search area made for searching new commitments and other inmates for staff safety. Quote pending.

Incidents:

- No major issues.

Treatment Services:

- All services are up and running.
- TIU#11 is looking at a Family Literacy program for the facility.

Booking:

- No issues,

Training:

CBT's 89% completed for all staff

99% completion County Mandated Training: Cybersecurity and Sexual harassment. (1 person still needs)

Majority of the training is completed – with plan to have all required training done by end of May.

Upcoming Training

- Firearms Qualification/Training
- Immediate Response Team Field Training

Food Service:

- PM Contract noted below.

Census/Population Report: April 2, 2025 83 Mifflin/ 55 Out of County, 1 curtesy hold for total in house population of 139.

| Agency Name | Totals | Date | Female | Male | Grand Total |
|--------------------------------|--------|----------|-----------|------------|-------------|
| HUNTINGDON COUNTY | Total | 4/2/2025 | 9 | 10 | 19 |
| JUNIATA COUNTY | Total | 4/2/2025 | 5 | 30 | 35 |
| MIFFLIN | Total | 4/2/2025 | 17 | 66 | 83 |
| United States Marshals Service | Total | 4/2/2025 | 0 | 1 | 1 |
| YORK COUNTY | Total | 4/2/2025 | 1 | 0 | 1 |
| Grand Total | | | 32 | 107 | 139 |

Average cost per inmate per day for 2024 was \$67.44 with and an average daily population of 135.

Inmate Visitation/work release:

- Work Release Total: 1 Juniata

Prisoner Activities:

- Programs are up and running at the facility.

Staffing:

- Openings:
 - None.
- Losses (Full Time):
 - Billett, Brandy 2-15-2025
- Recent New Hires:
 - Villega, David promoted to Full Time
 - Snyder, Seth 1/20/2025
 - Ulsh, Kevin 1/20/2025
 - Mack, Khaleema 1/20/2025
 - Houser, Marc 2/03/2025
 - Earnest, Randee 2/24/2025
 - Henry, Jennifer 2/24/2025
 - Bonnell, Kobe 2/24/2025
 - Moppin, Domeeka 3/31/2025
- Retirements:
 - Officer James Lewis - Retirement 3-07-2025

COVID:

- No issues

Contracts:

- Approved at the Commissioners meetings:
 - PBCI Allen for Preventive Maintenance Agreement for 2025/ Kitchen equipment,

VI. Other Business:

- The facility is implementing an Immediate Responder (IRT) Team concept for responding to emergencies at the facility.

VII. Executive Session:

None

VIII. Adjournment:

With no further business, Sheriff Drayer adjourned the meeting at 1:54 p.m.

Secretary