

Lewistown, PA

December 22, 2020

*The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, December 22, 2020 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Solicitor Stephen Snook, BMZ Law; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey. Solicitor Alina Reed was absent.*

*Erin Thompson of The Sentinel/County Observer was present via Zoom.*

*Guests present: Treasurer Deb Civitts; Human Services Director Allison Fisher; Children and Youth Director Dana Bubb via Zoom; Community Development Administrator Chastity Fultz; Planning Director Mark Colussy; Physical Plant Director Lonnie Griffith; GIS Director Laura Simonetti via Zoom and Laura Espigh, MIS via Zoom.*

*The meeting was called to order at 9:00 a.m. by Chairman Sunderland.*

**I. Invocation:** *The Invocation was given by Commissioner Kodish.*

**II. Pledge of Allegiance:** *The Pledge of Allegiance was said by all present.*

**III. Approval of Minutes:**

*Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of December 3, 2020. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IV. Approval of Bills:**

**1. General Fund, Accounts Payable:**

*Cks. #130707 to 130893 and EFTs # 27177 to 27279 in the amount of \$850,322.16*

**2. Payroll Account:**

*Cks. #79030 to 79036 and Direct Deposit Advices # 35414 to 35639 in the amount of \$377,749.96*

**3. 911 Account:**

*Cks. # 52065 to 52070 and EFTs #20757 to 20760 in the amount of \$11,842.45*

**4. CDBG Account:**

*Cks. # 1529 to 1531 in the amount of \$40,759.30*

**5. Act 137 Account:**

*Ck. # 3101 in the amount of \$13,949.80*

**6. Liquid Fuels Account**

*Cks. # 1689 to 1690 in the amount \$18,063.93*

*Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

V. *Treasurer's Report:*

**TREASURER'S REPORT**  
**12/02/2020-12/15/2020**

**General Account** Starting Balance **\$613,984.01**

**DEBITS**

|                                  |            |
|----------------------------------|------------|
| Deposits Receipts #104379-104556 | 277,546.43 |
| Transfer from 911                | 0.00       |
| Transfer from Capital Reserve    | 500,000.00 |
| Transfer from LEPC               | 240.23     |
| Voided Checks                    | 1,005.60   |
| Interest                         | 0.00       |

**TOTAL DEBITS** **\$778,792.26**

**CREDITS**

|   |            |
|---|------------|
| Bills Paid CK #'S 130707-130893, EFT'S # 27177-27279    | 850,322.16 |
| Transfer to Payroll CKS 79030 - 79036, DD 35414 – 35639 | 377,749.96 |
| Transfer to   | 0.00       |
| NSF CHECKS  | 1,320.64   |

**TOTAL CREDITS** **\$1,229,392.76**

Ending Balance (Interest @ 0.340% as of 12/15/2020) **\$163,383.51**

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**Liquid Fuels**

Invested at JV Bank @ 0.340% as of 12/15/2020 \$441,470.86

**Liquid Fuels - Act 89**

Invested at JV Bank @ 0.340% as of 12/15/2020 \$382,406.97

**911 Telephone Account**

Invested at JV Bank @ 0.340% as of 12/15/2020 \$357,703.71

**LEPC**

Invested at JV Bank @ 0.340% as of 12/15/2020 \$31,009.58

**Local Use Fund**

Invested at JV Bank @ 0.340% as of 12/15/2020 \$471,141.42

**M C CARES**

Invested at JV Bank @ 0.500% as of 12/15/2020 \$661,520.54

**Capital Reserve Account**

Invested at JV Bank @ 0.950% as of 12/15/2020 \$12,166,610.61

Report Subject to Audit

*Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

VI. *Meetings and Events:*

*Chairman Sunderland: County Municipal Authority Reorganization Meeting*

*Retirement Board Meeting  
JVBDS Joinder Board Meeting*

*Commissioner Postal: Retirement Board Meeting  
County Municipal Authority Reorganization Meeting  
JVBDS Executive Committee Meeting  
JVBDS Joinder Board Meeting  
SEDA-COG Natural Gas Cooperative Meeting  
SEDA-COG Joint Rail Authority Meeting  
Central Counties Youth Detention Center Board Meeting  
JVBDS Citizens Advisory Board Meeting  
Workforce Development Board Meeting  
CCAP Membership regarding COVID  
Internal Meetings regarding CARES funds and Tax  
Services*

*Commissioner Kodish: JVBDS Joinder Board Meeting  
Retirement Board Meeting  
County Municipal Authority Reorganization Meeting  
Juniata River Valley Visitors Bureau Board Meeting  
SEDA-COG Board of Directors Meeting*

**VII. Public Comment:**

*None to report.*

**VIII. New Business:**

A. *Resolution No. 64 of 2020 reaffirming the Proclamation of Disaster Emergency*

**RESOLUTION No. 64 of 2020 – December 22, 2020**

**WHEREAS**, *Governor Tom Wolf issued a Proclamation of Disaster Emergency on March 6, 2020 proclaiming the existence of a disaster emergency throughout the Commonwealth in response to a novel coronavirus (known as “COVID-19”) pandemic; and*

**WHEREAS**, *the Mifflin County Commissioners followed with a Proclamation of Disaster Emergency throughout the County on March 19, 2020; and*

**WHEREAS**, *the Disaster Emergency so declared by the Governor has been subsequently extended by Amendments on June 3, 2020, August 31, 2020, November 23, 2020, and December 12, 2020; and*

**WHEREAS**, *the Secretary of the Pennsylvania Department of Health has issued an Updated Order dated as effective on November 18, 2020, requiring Universal Face Coverings (i.e. a “Mask Order”); and*

**WHEREAS**, *the Updated Order of the Secretary of Health of the Commonwealth (i. e. the “Mask Order”), which took effect on November 18, 2020, applies to both inside and outside of Local Government Facilities, the Order being a requirement, not a recommendation; and*

**WHEREAS**, *despite the mitigation efforts that were implemented in the Spring that successfully saved lives, the pandemic continues to spread in Mifflin County and the Commonwealth, and*

*taking action to prevent that spread will allow the future resumption of economic and social activities in Mifflin County; and*

**WHEREAS**, *with the increasing incidence of COVID-19 transmission and infection within Mifflin County and with the increasing hospitalizations and deaths, it is known that face coverings should be utilized to reduce the incidence of COVID-19 transmission and infection in Mifflin County.*

**NOW, THEREFORE, INCORPORATING THE AFORESAID RECITALS AS AN INTEGRAL PART HEREOF, THE MIFFLIN COUNTY COMMISSIONERS REAFFIRM THE PROCLAMATION OF DISASTER EMERGENCY EXECUTED ON MARCH 19, 2020, AND FURTHERMORE THAT:**

- A. *The Mifflin County Commissioners urge support and compliance with all of the Orders of the Governor and of the Secretary of Health, to include, but not necessarily limited to:*
1. *Requiring face coverings indoors or in enclosed spaces where other people who are not in the individual's household are in the same space, regardless of physical distance;*
  2. *Requiring face coverings outdoors with non-household members if unable maintain sustained physical distance of at least six feet;*
  3. *Urging all places of business to require all persons, working and entering, to wear a face covering and take reasonable steps to enforce this provision.*
- B. *Exceptions include the following: working alone, individuals with medical conditions, where wearing a face covering would create an unsafe working condition, individuals communicating with the hearing impaired or another disability where a face covering would be problematic or hazardous, and children less than two years old.*

**AND FURTHER RESOLVED**, *that this Resolution No. 64 of 2020 shall expire as of the expiration of the aforementioned Order of the Secretary of Health and the Orders of the Governor and as such may be amended and otherwise further extended.*

*Motion was made by Commissioner Postal to approve Resolution No. 64 of 2020 reaffirming the Proclamation of Disaster Emergency. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- B. *Request for exoneration of 2020 county portion per capita taxes:*

- *Brown Township Tax Collector Cheryl Hartzler – 25*

*Motion was made by Commissioner Postal to approve the request for exoneration of 2020 county portion per capita taxes. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- C. *Request for exoneration of 2020 county real estate tax bills and relieve the Tax Collector from collecting these bills:*

- *Parcel No.'s 17,18-0320 and 17,18-0321 located in Granville Township – parcels are owned by Granville Township - \$138.78 and \$189.24*

*Motion was made by Commissioner Postal to approve the request for exoneration of 2020 county real estate tax bills and relieve tax collector from collecting these bills. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- D. *Request for exoneration of delinquent real estate taxes and relieve Rebecca Ganoë, Tax Claim Bureau Director from collecting these taxes:*

- *Parcel No.'s 17,18-0320 and 17,18-0321 located in Granville Township – parcels are owned by Granville Township - \$1,390.94 and \$1,767.35*

*Motion was made by Commissioner Postal to approve the request for exoneration of delinquent real estate taxes and relieve Rebecca Ganoë, Tax Claim Bureau Director from collecting these taxes. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- E. Reappointment of Carl McCombie, Lewistown, PA to the Mifflin County Hospital Authority for five-year term – term expires December 31, 2025*

*Motion was made by Commissioner Postal to approve the reappointment of Carl McCombie, Lewistown, PA to the Mifflin County Hospital Authority for five-year term. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- F. Reappointment of James Shilling, Lewistown, PA and Kevin Kodish, Lewistown, PA for one-year terms on the SEDA-COG Board of Directors – term expires December 31, 2021*

*Motion was made by Commissioner Postal to approve the reappointment of James Shilling, Lewistown, PA and Kevin Kodish, Lewistown, PA for one-year terms on the SEDA-COG Board of Directors. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- G. Reappointment of Kay Semler, Reedsville, PA to the Mifflin County Industrial Development Authority for a four-year term – term expires September 29, 2024*

*Motion was made by Commissioner Postal to approve the reappointment of Kay Semler, Reedsville, PA to the Mifflin County Industrial Development Authority for a four-year term. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- H. Reappointment of Kristen Price, Lewistown, PA to the Mifflin County Housing Authority for a five-year term – term expires December 31, 2025*

*Motion was made by Commissioner Postal to approve the reappointment of Kristen Price, Lewistown, PA to the Mifflin County Housing Authority for a five-year term – term expires December 31, 2025*

- I. Reappointments to the Agriculture Land Preservation Board for three-year terms:*

- *Donald Hartzler, Belleville, PA*
- *John Massie, Mattawana, PA*
- *William Gomes, Lewistown, PA*

*Motion was made by Commissioner Postal to approve the reappointments to the Agriculture Lane Preservation Board for three-year terms. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- J. Reappointments to the Mifflin County Planning Commission for four-year terms:*

- *Dan Firth, Lewistown, PA*
- *Dan Dunmire, McVeytown, PA*
- *Kay Semler (Alternate Member), Reedsville, PA*

*Motion was made by Commissioner Postal to approve the reappointments to the Mifflin County Planning Commission for four-year terms. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- K. *Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Prison Board Solicitor for the period January 1, 2021 through December 31, 2021 at a rate of \$100.00 per hour*

*Motion was made by Commissioner Postal to the purchase of service agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Prison Board Solicitor for the period January 1, 2021 through December 31, 2021 at a rate of \$100.00 per hour. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- L. *Purchase of Service Agreement with BMZ Law for Guardian Ad Litem or conflicts Solicitor for the period January 1, 2021 through June 30, 2021 at the rate of \$65.00 per hour*

*Motion was made by Commissioner Postal to approve the purchase of service agreement with BMZ Law for Guardian Ad Litem or conflicts Solicitor for the period January 1, 2021 through June 30, 2021 at the rate of \$65.00 per hour. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- M. *Agreement with Call-A-Ride Services to park their vehicles at the Old Black's Hospital Building for a fee of \$150.00 for the year 2021*

*Motion was made by Commissioner Postal to approve the agreement with Call-A-Ride Services to park their vehicles at the Old Black's Hospital Building for a fee of \$150.00 for the year 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- N. *Purchase of Service Agreement with Jeffrey Davis, Esquire as Court appointed counsel for non-custodial parents in child welfare cases involving the County's Children and Youth Agency for the period January 1, 2021 through December 31, 2021 for a monthly rate of \$958.33*

*Motion was made by Commissioner Postal to approve the purchase of service agreement with Jeffrey Davis, Esquire as Court appointed counsel for non-custodial parents in child welfare cases involving the County's Children and Youth Agency for the period January 1, 2021 through December 31, 2021 for a monthly rate of \$958.33. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- O. *Purchase of Service Agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Assistant District Attorney for the period January 1, 2021 through December 31, 2021 for a monthly sum of \$2,625.00*

*Motion was made by Commissioner Postal to approve the purchase of service agreement with Mark Remy, Esquire, from the Law Offices of Knepp and Snook, as Assistant District Attorney for the period January 1, 2021 through December 31, 2021 for a monthly sum of \$2,625.00*

- P. *Purchase of Service Agreement for use, if needed, by Children and Youth:*

- *Law Offices of Shoaf & Wencker, LLC, Huntingdon, PA*

*Motion was made by Commissioner Postal to approve the purchase of service agreement for use, if needed, by Children and Youth. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*Q. Application for County Aid – 2020 Liquid Fuels Allocation*

- Juniata Terrace Borough - \$1,000.00*
- Oliver Township - \$3,231.17*

*Motion was made by Commissioner Postal to approve the Application for County Aid – 2020 Liquid Fuels Allocations. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*R. Annex Project change order No. 2 with Hosler Corp., for changes in the Coroner's area – additional \$12,817.00*

*Mr. Griffith explained this change pertains to moving the Coroner's Office to the Annex Building. This will change the ventilation system and allow the cooler room in the Coroner's Office to be isolated from the remainder of the heating and ventilation system.*

*Motion was made by Commissioner Kodish to approve the Annex Project change order No. 2 with Hosler Corp., for changes in the Coroner's area – additional \$12,817.00. Commissioner Postal seconded the motion. The motion was unanimously approved.*

*S. Agreement with the County Commissioners Association of Pennsylvania (CCAP) for participation in the unemployment compensation program*

*Motion was made by Commissioner Postal to approve the agreement with the County Commissioners Association of Pennsylvania (CCAP) for participation in the unemployment compensation program. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*T. Announcement – Award of the CDBG-CV Discretionary Funds Grant \$1,252,792.00*

*Ms. Fultz announced that the Mifflin County Commissioner were recently approved for a Discretionary CDBG-CV grant award in the amount named above. This grant will be used to procure laptops for special education and low to moderate income public school students in the Mifflin County School District. This will allow students to continue their remote education during the school shutdown. It is important to note that only four projects in all of Pennsylvania were approved to receive these funds. She thanked Doug Cunningham and James Estep with the Mifflin County School District for providing the data and information needed to submit the application. She mentioned that Mifflin County also received a second CDBG-CV Regular Entitlement grant award in the amount of \$432,680.00 for the County and on behalf of Brown, Derry and Granville Township Supervisors and Lewistown Borough Council. This money will be added to the \$1.2 million and will also be used to purchase laptops. Between the two grants, we will be able to purchase about 2,500 laptops depending on pricing. The Mifflin County Planning Department will collaborate with the Association of Mifflin County Educators to establish a lending library to manage the laptops. The Planning Department will work with the school district in identifying which students will receive the laptops and also in determining the technological needs of said students. Information will be distributed to all potentially eligible students. It is hoped that it will be about three to four months until the students receive their laptops depending on shipping from the manufacturers. All parties involved will work to get this accomplished as quickly as possible. Updates of the project will be included on the Mifflin County Planning Department's website in addition to the Mifflin County School District's website. These laptops will be used during the school year and turned back in at the end of the year. The student will be reassigned a*

*laptop the following year. If there are multiple students in one household, each child will be assigned their own laptop.*

*Mr. Colussy then spoke on the need for internet connectivity in conjunction with the provided laptops. Several broadband providers recently received County Relief Block grants through the CARES Act, including Center WISP and Mifflin County Wireless to aid in providing internet services to underserved and unserved areas of Mifflin County. Specific areas identified in a 2019 study performed by Novis are as follows: Allensville in Menno Township, Little Kansas in Atkinson Mills, Ertley Road in Decatur Township and Havice Valley in Armagh Township. Individuals interested in utilizing their services can contact the businesses directly at [www.centrewisp.com](http://www.centrewisp.com) or [www.mifflincountywireless.com](http://www.mifflincountywireless.com). Additional information can be obtained from these websites and it may be possible for some households to get installation done at no cost. Lastly, he mentioned that Centre WISP is moving forward with another application through SEDA-COG to use an ARC Grant to complete distribution in the South River Road area in Bratton Township.*

*U. Engineering agreement with the EADS Group for the CDBG Cedar Crest Neighborhood Improvement Project - \$161,750.00*

*Ms. Fultz explained this is for an infrastructure improvement project. The EADS Group is the CDBG engineer and have estimated that their engineering services will cost \$161,750.00. This is part of a total project with a budget of \$1,009,146.00. Approving this agreement will allow for preliminary and final design of the project as well as obtaining any of the necessary permits. The contract also includes construction observation services. Bidding is set to occur in the spring of 2021 with construction to start in summer 2021. The project includes stormwater and water line improvements.*

*Motion was made by Commissioner Postal to approve the engineering agreement with the EADS Group for the CDBG Cedar Crest Neighborhood Improvement Project - \$161,750.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*V. Agreement to provide planning services to Derry Township for the year 2021 in the amount of \$1,500.00*

*Mr. Colussy mentioned this is an ongoing project that's done with Derry Township to allow the Planning Department to assist with a variety of different planning services.*

*Motion was made by Commissioner Postal to approve the agreement to provide planning services to Derry Township for the year 2021 in the amount of \$1,500.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*W. CARES Act Fund Grants:*

- Municipal*
  - 1. Lewistown Borough - \$4,233.37*
  - 2. Brown Township on behalf of Reedsville Fire Company - \$16,375.00*

*Mr. Colussy discussed that every organization that submitted an application and was found eligible will receive an award. He commended all groups involved in this program including the following: Mifflin County Industrial Development Corporation, Juniata Valley Chamber of Commerce; Downtown Lewistown, Inc., SEDA-COG; the Ad-Hoc Review Committee and the Mifflin County Planning Department. These are the last requests to be approved. This, along with some other county costs will conclude the County Relief funds and zero the account by the deadline of December 31, 2020.*

*Commissioner Postal commended the Mifflin County Planning staff, as well as the many other volunteers on all of their hard work on these grants.*

*Motion was made by Commissioner Postal to approve the CARES Act Fund Grants as presented contingent upon the execution of a sub-recipient agreement by each applicant. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- X. *Revised Agreement with the Commonwealth of Pennsylvania for Cares Act Grant Funds under the Help America Vote Act (HAVA) - \$2,855.50*

*Motion was made by Commissioner Postal to approve the revised agreement with the Commonwealth of Pennsylvania for Cares Act Grant Funds under the Help America Vote Act (HAVA) - \$2,855.50. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- Y. *Deed for the County of Mifflin combining three separate parcels into one parcel (Annex)*

*Mr. Griffith explained that when the Annex project started, it had three separate parcels. Once the project was approved, it encroached on all three parcels of the property. Lewistown Borough has asked that we consolidate the parcels into one.*

*Motion was made by Commissioner Postal to approve the Deed for the County of Mifflin combining three separate parcels into one parcel (Annex). Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- Z. *Temporary Construction Easement Agreement with Ms. Lori Gagliardo granting temporary use of a portion of Grantor's property for the Dorcas Street Bridge Project*

*Mr. Griffith discussed this pertains to the repairs taking place on the Dorcas Street bridge in late spring or early summer of 2021. This grants permission to use Ms. Gagliardo's property to access the stream bed to complete the repairs.*

*Motion was made by Commissioner Postal to approve the temporary construction easement agreement with Ms. Lori Gagliardo granting temporary use of a portion of Grantor's property for the Dorcas Street Bridge Project. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- AA. *Second Amendment to the Evaluator Services and Technology, Inc. Professional Services and Software Agreement extending the agreement until April 1, 2021.*

*Motion was made by Commissioner Postal to approve the second amendment to the Evaluator Services and Technology, Inc. Professional Services and Software Agreement extending the agreement until April 1, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*BB.2021 Meeting Schedule*

**MIFFLIN COUNTY COMMISSIONERS  
MEETING SCHEDULE  
2021**

|                 |                                |                       |                  |
|-----------------|--------------------------------|-----------------------|------------------|
| <i>Thursday</i> | <i>January 7<sup>th</sup></i>  | <i>Public Meeting</i> | <i>9:00 a.m.</i> |
| <i>Thursday</i> | <i>January 21<sup>st</sup></i> | <i>Public Meeting</i> | <i>9:00 a.m.</i> |
| <i>Thursday</i> | <i>February 4<sup>th</sup></i> | <i>Public Meeting</i> | <i>9:00 a.m.</i> |

|          |                           |                |           |
|----------|---------------------------|----------------|-----------|
| Thursday | February 18 <sup>th</sup> | Public Meeting | 9:00 a.m. |
| Thursday | March 4 <sup>th</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | March 18 <sup>th</sup>    | Public Meeting | 9:00 a.m. |
| Thursday | April 1 <sup>st</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | April 15 <sup>th</sup>    | Public Meeting | 9:00 a.m. |
| Thursday | April 29 <sup>th</sup>    | Public Meeting | 9:00 a.m. |
| Thursday | May 6 <sup>th</sup>       | Public Meeting | 9:00 a.m. |
| Thursday | May 20 <sup>th</sup>      | Public Meeting | 9:00 a.m. |
| Thursday | June 3 <sup>rd</sup>      | Public Meeting | 9:00 a.m. |
| Thursday | June 17 <sup>th</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | July 1 <sup>st</sup>      | Public Meeting | 9:00 a.m. |
| Thursday | July 15 <sup>th</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | July 29 <sup>th</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | August 5 <sup>th</sup>    | Public Meeting | 9:00 a.m. |
| Thursday | August 19 <sup>th</sup>   | Public Meeting | 9:00 a.m. |
| Thursday | Sept. 2 <sup>nd</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | Sept. 16 <sup>th</sup>    | Public Meeting | 9:00 a.m. |
| Thursday | Sept. 30 <sup>th</sup>    | Public Meeting | 9:00 a.m. |
| Thursday | October 7 <sup>th</sup>   | Public Meeting | 9:00 a.m. |
| Thursday | October 21 <sup>st</sup>  | Public Meeting | 9:00 a.m. |
| Thursday | Nov. 4 <sup>th</sup>      | Public Meeting | 9:00 a.m. |
| Thursday | Nov. 18 <sup>th</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | Dec. 2 <sup>nd</sup>      | Public Meeting | 9:00 a.m. |
| Thursday | Dec. 16 <sup>th</sup>     | Public Meeting | 9:00 a.m. |
| Thursday | Dec. 30 <sup>th</sup>     | Public Meeting | 9:00 a.m. |

*Motion was made by Commissioner Postal to approve the 2021 Meeting Schedule. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

#### *CC. Adoption of the 2021 Budget*

*Commissioner Postal acknowledged the good work done by the department heads in working through the budget process. There will be no county tax increase.*

*Motion was made by Commissioner Postal to approve adoption of the 2021 Budget. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

*Commissioner Kodish added it's a challenge every year and the Commissioners appreciate the cooperation of everybody involved. Costs related to employment, taxes, supplies, etc. never go down. Everyone worked together to make sure there would be no tax increase in the budget and that's a good thing.*

*Commissioner Kodish thanked all of the elected officials and county staff for a great year of work. He also acknowledged and thanked Solicitor Snook and his firm BMZ Law for serving as Mifflin County's Solicitor over the last five years. He added that Attorney Snook has done excellent work for the county during his tenure. Commissioner Kodish explained the county has decided to go back to utilizing a county employee to fill the role of Solicitor for the county and Children and Youth. Ms. Alina Reed will take over that role.*

*Solicitor Snook added that he was happy to do it. He thanked the current and prior Commissioners for working with him and looks forward to working with them in the future in a different capacity.*

**IX. Adjournment:**

*With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:37 a.m.*

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*Secretary*

**ATTEST:**

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*Chief Clerk*