

Lewistown, PA

January 21, 2021

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 21, 2021 at 9:00 a.m. In attendance were Commissioners Mark Sunderland, Robert Postal and Kevin Kodish; Solicitor Alina Reed; Chief Clerk Cathy Romig and Assistant Chief Clerk Angela Shuey.

There were no representatives present from the new media.

Guests present: Treasurer Deb Civitts; Human Services Director Allison Fisher; Community; Community Development Administrator Chastity Fultz; Planning Director Mark Colussy; Chief Probation Officer Nick Wolfkiel; 911 Communications Supervisor Brian Fleegal; Cindy Sunderland, CARS and Dave Gibbons, Centre WISP.

The meeting was called to order at 9:00 a.m. by Chairman Sunderland.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Postal to accept the minutes of the Regular Meeting of January 7, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable:

Cks. #131110 to 131300 and EFTs # 27299 to 27403 in the amount of \$1,404,224.53

2. Payroll Account:

Cks. #79049 to 79055 and Direct Deposit Advices # 35876 to 36113 in the amount of \$388,867.72

3. 911 Account:

Cks. # 52084 to 52093 and EFTs #20768 to 20772 in the amount of \$20,101.68

4. Act 137 Account:

Ck. # 3103 in the amount of \$4,661.10

5. CDBG Account:

Cks. # 1532 to 1534 in the amount of \$74,932.34

6. Liquid Fuels Account

Ck. # 1691 in the amount \$64.75

7. LEPC Account

Cks. # 1516 to 1517 in the amount of \$491.19

Motion was made by Commissioner Postal to approve payment of bills as listed above. Commissioner Kodish seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

TREASURER'S REPORT

01/06/2021-01/19/2021

General Account Starting Balance	\$304,837.01
DEBITS	
Deposits Receipts #104804-105037	494,252.62
Transfer from PAYROLL	1,095.95
Transfer from CAPITAL RESERVE	1,150,000.00
Transfer from LEPC	195.86
Voided Checks	2,281.74
Transfer from 911	14.70
Interest	0.00
TOTAL DEBITS	\$1,647,840.87
CREDITS	
Bills Paid CK #'S 131110-131300, EFT'S # 27299-27403	1,404,224.53
Transfer to Payroll CKS 79049 - 79055, DD 35876 – 36113	388,867.72
Transfer to	0.00
NSF CHECKS	0.00
TOTAL CREDITS	\$1,793,092.25
<u>Ending Balance (Interest @ 0.340% as of 01/19/2021)</u>	<u>\$159,585.63</u>
Liquid Fuels	
Invested at JV Bank @ 0.340% as of 01/19/2021	\$441,534.74
Liquid Fuels - Act 89	
Invested at JV Bank @ 0.340% as of 01/19/2021	\$382,433.86
911 Telephone Account	
Invested at JV Bank @ 0.340% as of 01/19/2021	\$325,531.51
LEPC	
Invested at JV Bank @ 0.340% as of 01/19/2021	\$30,021.39
Local Use Fund	
Invested at JV Bank @ 0.340% as of 01/19/2021	\$471,269.16
Capital Reserve Account	
Invested at JV Bank @ 0.950% as of 01/19/2021	\$10,525,366.90
Report Subject to Audit	

Motion was made by Commissioner Postal to approve the Treasurer's Report as received, subject to audit. Commissioner Kodish seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Sunderland: *Repository Bid Opening*
Airport Authority Meeting
Clear Concepts Meeting
Human Services Quarterly Meeting
Bridge Program Update Meeting

Commissioner Postal: *CCAP Policy Task Force Meeting*
CCAP Board Meeting
Various CCAP Media and Legislative Meetings
SEDA-COG Natural Gas Co-Op Executive and Board Meetings
SEDA-COG Board Meeting
SEDA-COG Joint Rail Authority Meeting
Salary Board Meeting
Communities That Care Meeting
DLI Executive Committee Meeting
JVBDS Consumer Advisory Board Meeting
Central Counties Youth Detention Center Meeting
Mifflin-Juniata Human Service Board Meeting
Various Internal Meetings

Commissioner Kodish: *Salary Board Meeting*
Regional Services Corporation Board Meeting
AAA Board Meeting
Human Services Quarterly Meeting
Bridge Program Update Meeting
CARS Board Audit

VII. Public Comment:

Mr. Colussy, Mifflin County Planning Director introduced Dave Gibbons, Owner of Centre WISP, an internet provider based in Centre County. Mr. Gibbons explained that Centre WISP is working to expand internet service in Mifflin County with the help of a SEDA-COG grant and Mifflin County Cares Act funding. He provided a handout that detailed County Support, Customer Uptake, Service Expansion and a service area map. The handout also provided a timeline of events related to Centre WISP's work with Mifflin County. The timeline lists four towers that were activated in November and December including those in the following areas: Reedsville, Paintersville, Allensville and Havice Valley. Several more towers will be added in the near future. He also mentioned that there is a tower crew scheduled to begin work in the River Road area in a few weeks. Potential customers can contact Centre WISP to determine if their address would fall within a current/future service area.

VIII. New Business:

A. Request for exoneration of 2020 county portion per capita taxes:

- Menno Township Tax Collector Jeannette Bordell - 32*
- Bratton Township Tax Collector Connie Peachey - 3*
- Brown Township Tax Collector Cheryl Hartzler – 26*
- Wayne Township Tax Collector Mary Ellen Reed – 6*
- Kistler Borough Tax Collector Cynthia Hobbs - 3*

Motion was made by Commissioner Postal to approve the requests for exoneration. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- B. *Rescind the action taken on April 16, 2020 to exonerate Oliver Township Tax Collector Sherry Miller from collecting 2020 real estate tax bill no. 19-000334 - \$8.67 (tax bill was paid)*

Motion was made by Commissioner Kodish to rescind the action taken on April 16, 2020 to exonerate Oliver Township Tax Collector Sherry Miller from collecting 2020 real estate tax bill no. 19-000334 - \$8.67 (tax bill was paid). Commissioner Postal seconded the motion. The motion was unanimously approved.

- C. *Request for exoneration of delinquent real estate taxes and relieve Rebecca Ganoë, Tax Claim Bureau Director from collecting these taxes:*

- *Parcel No. 17,18-0316 located in Granville Township – parcel was immune from taxation from the date of purchase in February, 2020*
- *Parcel No. 15,04-0200-,017 located in Decatur Township – mobile home was destroyed and has been removed from the assessment rolls*

Motion was made by Commissioner Postal to approve the request for exoneration of delinquent real estate taxes and relieve Rebecca Ganoë, Tax Claim Bureau Director from collecting these taxes. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- D. *Allison Fisher, Director of Human Services – 2020 yearly update*

Ms. Fisher gave an overview of the various services provided by the Human Services Department including grant writing, income programs, tax return preparation for qualified individuals, housing stability and food security. She also provided statistics on individuals and families that were served through the aforementioned programs in 2020. She also mentioned that many of these programs depend on the assistance of volunteers. She added there are many wonderful volunteers in Mifflin County.

- E. *Medical Assistance Transportation Program (MATP) Contract Addendum*

Ms. Sunderland explained that this addendum adds the rate to the existing contract. When the MATP contract was originally prepared, Medical Assistance had not yet approved the rate. The rate is determined by last year's funding versus the number of trips and from there it is projected. It has been somewhat difficult to project the rate given the affect COVID has had on the number of trips.

Ms. Sunderland then gave a brief overview of the process by which their vans are placed for sale. They will soon be receiving new vans to replace vans that are deemed by PennDOT to have reached their life expectancy. She explained that an advertisement will be placed in the local newspaper that details how an individual can bid on a vehicle. She also mentioned that individuals can call Call-A-Ride Service to find out specific information on said vehicles.

Motion was made by Commissioner Postal to approve the Medical Assistance Transportation Program (MATP) Contract Addendum. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. *2021 Central Counties Youth Center Agreement - \$272,941.00*

Mr. Wolfkiel explained that this contract consists of four equal quarterly payments of \$68,235.00 for 2021. The Central Counties Youth Center will continue to serve as Mifflin County's youth detention center and provide secure detention for youth whose actions justify a secure lock-up. Commissioner Postal added that Mifflin County along

with Centre, Clearfield, Clinton and Huntingdon Counties own the Center. The other four partners will have to approve their individual agreements as well.

Motion was made by Commissioner Postal to approve the 2021 Central Counties Youth Center Agreement - \$272,941.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Purchase of Service Agreement for use, if needed, by Children and Youth:

- Centre County Youth Service Bureau, State College, PA*

Motion was made by Commissioner Postal to approve the purchase of service agreement for use, if needed, by Children and Youth – Centre County Youth Service Bureau. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Self-Storage Rental Agreement with Orchard Hills Storage, Inc., Burnham, PA - \$140.00 per month

Motion was made by Commissioner Postal to approve the self-storage rental agreement with Orchard Hills Storage, Inc., Burnham, PA - \$140.00 per month. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Training Service Agreement with SEDA-COG for Environmental Review training required for CDBG Projects - \$650.00

Ms. Fultz explained that environmental reviews are required to be done on all CDBG projects. She and the other members of the CDBG staff have very limited knowledge of environmental reviews and are therefore asking for this training service agreement be approved. With this agreement, SEDA-COG will provide virtual training for up to five members of the department. The plan is to have three members of the CDBG department and the Planning Director attend the trainings. She feels it is a bargain for the training as it would likely cost \$3,000.00 - \$5,000.00 per project to have a third party perform the reviews. She plans to have the training scheduled as soon as possible.

Motion was made by Commissioner Postal to approve a training service agreement with SEDA-COG for Environmental Review training required for CDBG Projects - \$650.00. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Resolution No. 1 of 2021 approving the First Amendment to the Cooperation Agreement with Derry Township for Bridge Replacement and Rehabilitation

**RESOLUTION NO. 1 OF 2021
MIFFLIN COUNTY BOARD OF COMMISSIONERS
APPROVING THE FIRST AMENDMENT TO THE COOPERATION AGREEMENT
BY AND BETWEEN MIFFLIN COUNTY AND DERRY TOWNSHIP
FOR BRIDGE REPLACEMENT AND REHABILITATION**

WHEREAS, County of Mifflin and Derry Township entered into a Cooperation Agreement for bridge replacement and rehabilitation dated September 9, 2019 (hereinafter “Cooperation Agreement”); and

WHEREAS the parties now wish to amend the Cooperation Agreement and amend the total project cost for the subject bridge and reallocate the portions as provided for in the First Amendment to Cooperation Agreement attached hereto as “Exhibit A” and made a part hereof.

Motion was made by Commissioner Postal to approve Resolution No. 1 of 2021 approving the First Amendment to the Cooperation Agreement with Derry Township for Bridge Replacement and Rehabilitation. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. First Amendment to the Cooperation Agreement with Derry Township for Bridge Replacement and Rehabilitation

Commissioner Postal added this amendment is due to an increase in the total project cost.

Motion was made by Commissioner Postal to approve the First Amendment to the Cooperation Agreement with Derry Township for Bridge Replacement and Rehabilitation. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Appointment of Lonnie Griffith, Lewistown, PA, to fill an unexpired term on the Solid Waste Authority – term expires December 31, 2021

Motion was made by Commissioner Postal to approve the appointment of Lonnie Griffith, Lewistown, PA to fill an unexpired term on the Solid Waste Authority – term expires December 31, 2021. Commissioner Kodish seconded the motion. The motion was unanimously approved.

M. Appointment of Robert Nulton, Reedsville, PA for a four-year term on the Planning Commission – term expires December 31, 2024

Motion was made by Commissioner Kodish to approve the appointment of Robert Nulton, Reedsville, PA for a four-year term on the Planning Commission – term expires December 31, 2024. Commissioner Postal seconded the motion. The motion was unanimously approved.

N. Pennsylvania Emergency Management Agency 9-1-1 Statewide Interconnectivity Funding Grant Agreement

Mr. Fleegal explained this is a yearly grant received through PEMA. Normally, the grant averages \$10,000.00, but due to excess funds from last year, the grant will be \$90.00 this year. It pays for connectivity costs in the 911 Center.

Motion was made by Commissioner Postal to approve the Pennsylvania Emergency Management Agency 9-1-1 Statewide Interconnectivity Funding Grant Agreement. Commissioner Kodish seconded the motion. The motion was unanimously approved.

O. Personnel:

- Hiring of Rhonda Spickler and Logan Wise for part-time Corrections Officers effective February 1, 2021*
- Resignation of Timothy Kenepf from Corrections Officer effective January 8, 2021*
- Resignation of Children and Youth Caseworker John Appleton effective January 22, 2021*
- Hiring of Tiffany Parkes for part-time Planning Technician effective January 25, 2021*
- Hiring of Candace Rager for part-time Planning Secretary effective February 1, 2021*

*Motion was made by Commissioner Postal to accept the above personnel items.
Commissioner Kodish seconded the motion. The motion was unanimously approved.*

IX. Adjournment:

With no other business on the agenda, Chairman Sunderland adjourned the meeting at 9:29 a.m.

Secretary

ATTEST:

Chief Clerk