

Lewistown, PA

July 3, 2025

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 3, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Holly Yeager.

Guests present were, Treasurer Diane Griffith, Planning Director James Lettiere, Children and Youth Administrator Nicole Patkalitsky, Veterans Affairs Director Jim Peters, Warden Jason Kormanik, Tuscarora Intermediate Unit 11 Instructor Keith Mernin, Josh Bruce from DCNR, Reeds Gap State Park, Mark Baker, Helen Kirk; and Alessa Norris and Mackenzie Peachey from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

I. Invocation: *The Invocation was given by Commissioner Kodish.*

II. Pledge of Allegiance: *The Pledge of Allegiance was said by all present.*

III. Approval of Minutes:

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of June 19, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

1. General Fund, Accounts Payable

Ck. #'s 150931-151038 and EFT #'s 603408-603422 in the amount of \$538,101.43

2. Payroll Account

Ck. #'s 80052-80066 and Direct Deposit Advice #'s 62335-62563 in the amount of \$489,274.00

3. 911 Account

Ck. #'s 53037-53040 and EFT #'s 80181-80185 in the amount of \$70,316.13

4. LEPC Account

Ck. # 1605 in the amount of \$66.00

5. Act 137 Account

Ck. # 3163 in the amount of \$2,782.36

6. CDBG Account

Ck. #'s 1814-1816 in the amount of \$273,028.31

7. Liquid Fuels Act 89

EFT # 8154 in the amount of \$51.84

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. Treasurer's Report:

TREASURER'S REPORT
6/18/2025-7/1/2025

General Account Starting Balance	\$977,883.31
DEBITS	
Deposits Receipts #125985-125970	978,709.84
Transfer from SFPP	33,377.76
Transfer from Capital Reserve	0.00
Transfer from LEPC	0.00
Interest	4,323.36
Voided Checks	0.00
TOTAL DEBITS	\$1,016,410.96
CREDITS	
Bills Paid CK #S 150931-151038 EFT #S 603408-603422	538,101.43
Transfer to Payroll ck#80052-80066 DD#62335-62563	489,274.00
Transfer to CYS	0.00
NSF Check	0.00
TOTAL CREDITS	\$1,027,375.43
Ending Balance (Interest @ 4.350% as of 7/1/2025)	\$966,918.84

Capital Reserve Account
Invested at JV Bank @ 4.350% as of 7/1/2025 **\$15,149,766.67**

Report Subject to Audit

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

- Chairman Postal:

Central Counties Youth Center Executive Committee
Central PA Rural Health Summit at Juniata College
CCAP Membership call
NACO Northeast Caucus
Ribbon Cutting with Wayne Township – Canal
Internal: Register & Recorder; MCCF; Tax Services, Maintenance
- Commissioner Kodish:

Workshop Meetings
Meeting with Warden Kormanic
SEDA-COG Local Development Corporation Board
SEDA-COG Board
Newton Hamilton Canal Gate Keeper's House Event
Mifflin County Planning Commission
Meeting with Register and Recorder Amspacker
- Commissioner Wise:

Public Meeting
EFSP/SFPP
JVBDS
Monthly Veterans Meeting
Youth Park Meeting

VII. Public Comment:

None

VIII. New Business:

- A. National Parks and Recreation Month Proclamation

Proclamation

WHEREAS, parks and recreation are an integral part of communities throughout this country, including Mifflin County; and

WHEREAS, parks and recreation promote health and wellness, improve quality of life, and encourage physical activities through recreation programs, services, and facilities; and

WHEREAS, parks and recreation contribute to the economic well-being of communities by supporting tourism, attracting businesses, and enhancing property values; and

WHEREAS, parks and natural areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and enjoy the outdoors; and

WHEREAS, the month of July is recognized as **National Parks and Recreation Month** by the National Recreation and Park Association and is celebrated nationwide to promote the benefits of parks and recreation in our communities; and

WHEREAS, Mifflin County recognizes the vital contributions of our local park and recreation professionals and volunteers who maintain our parks, organize recreational programming, and ensure safe and inclusive spaces for all residents and visitors;

NOW, THEREFORE, We, the Mifflin County Commissioners, do hereby proclaim the month of **July 2025** as **Parks and Recreation Month** in Mifflin County, and we encourage all residents to explore the outdoors, enjoy local parks, and support recreation opportunities throughout our community.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of Mifflin County, Pennsylvania to be affixed this 3rd day of July, 2025.

Motion was made by Commissioner Kodish to adopt the proclamation. Commissioner Wise seconded the motion. The motion was unanimously approved

Josh Bruce from The Department of Conservation and Natural Resources at Reeds Gap State Park thanked the Commissioners for the Proclamation.

B. Request for exoneration of 2025 county real estate tax bills and relieve the Tax Collectors from collecting these bills:

- Parcel No. 14,15-0208 located in Brown Township - \$478.62 – The Department of Veterans Affairs has approved exempt status
- Parcel No. 16,23-0726 located in Derry Township - \$436.04 – The Department of Veterans Affairs has approved exempt status
- Parcel No. 16,11-0414 located in Derry Township - \$1,803.30 – The Department of Veterans Affairs has approved exempt status
- Parcel No. 12,23-0309A located in Armagh Township - \$648.15 – Acreage error and will be rebilled with August billing

Separate motions to approve each item were made by Commissioner Kodish. Commissioner Wise seconded each motion. The motions were all unanimously approved.

C. Memorandum of Understanding with Tuscarora Intermediate Unit to provide adult basic education and workforce development services to inmates of the Mifflin County Correctional Facility for the period July 1, 2025 through June 30, 2026 - \$7,500.00

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

Keith Mernin from the TIU spoke about the services that the TIU provides for the inmates at MCCF and thanked the correctional facility's staff for their continued support. Warden Kormanik expressed his gratitude for the work of the TIU.

D. Assignment of PA DCED Contract from the Keystone Communities Program to the Mifflin County Industrial Development Corporation

The County was awarded funding from the Keystone Communities Program for costs associated with the demolition of Blacks Hospital. This project is complete. There were residual funds remaining in the amount of \$36,642. DCED is allowing the County to transfer funds to MCIDC for use of demolition of select buildings.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- E. Amendment to the November 2, 2023 subrecipient Agreement with the Mifflin County Industrial Development, Inc. for the demolition of select buildings with the MCIDC Plaza – amended amount \$213,358.00

The County Commissioners and MCIDC came into a subrecipient agreement for \$250,000 for the demolition of select buildings within the Plaza. The original Grant amount has been reduced by \$36,642 and will go back to the County Funds for other eligible projects.

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Medical Assistance Transportation Program Participation Grant Agreement and Assurance of Compliance

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Child Welfare Information System Data Sharing Agreement with the Pennsylvania Department of Human Services for the period October 1, 2025 through September 30, 2026

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2025 through June 30, 2026

- Summit Early Learning, Lewistown, PA
- Tuscarora Intermediate Unit, Lewistown, PA
- Stover, McGlaughlin and Torquato, P.C., State College, PA
- Jacob W. Diviney, Esquire, Huntingdon, PA

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2024 through June 30, 2025

- Stover, McGlaughlin and Torquato, P.C., State College, PA
- Jacob W. Diviney, Esquire, Huntingdon, PA

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. America250PA – Bells Across Pennsylvania Host Agreement

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Personnel:

- Promotion of Marc Houser from part-time Corrections Officer to Full-time Lieutenant effective June 29, 2025
- Promotion of Breanna Hockenberry from Caseworker II to Caseworker III effective July 7, 2025
- Promotion of Julia Lyter from Caseworker II to Caseworker III effective July 7, 2025

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:32 a.m.

ATTEST:

Secretary

Chief Clerk