

**MINUTES**  
**MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING**  
**May 22, 2025**  
**MIFFLIN COUNTY COURTHOUSE**

**ATTENDANCE**

Members

Kent Spicher, Chair  
Joshua Yetter Clark  
Kay Semler (via zoom)  
Thomas Lake  
Michele Bair, Secretary (via zoom)

Other

Sierra Bolger, Lewistown Sentinel

Staff

James Lettiere, Planning Director  
Candace Rager, Planning Secretary

**Call to Order**

Chair Spicher called the meeting to order at 3:30 p.m.

**Record of Public Attendance**

Spicher confirmed all present signed the record of attendance.

**Approval of Meeting Minutes**

Spicher requested a motion to approve the minutes from the April 24, 2024 meeting. Clark made a motion to approve the minutes. Lake seconded the motion. All members voted aye.

**Public Comment**

No public comment was given.

**Mifflin County Countywide Action Plan**

Joshua Clark, CBLP, -I, Countywide Action Plan Program Manager, gave a detailed update on the Mifflin County Action Plan. Clark presented background information, local achievements, CAP organization, block grant awards, and project highlights. A listing of the 2025 CAP project slate contains the Hillcrest Farm stream, Swarey Lane stream, Lewistown Country Club stream and turf conversion, Burnham Borough Park stream, Spring Run stream, Conservation Landscaping program & Dew Drop Drill. Clark reported the next steps include apply for growing greener funding for expansive stream restoration, apply for 2025 CAP block grant, milestone/progress report update, and Phase 3 & 4 LCC SRBC Consumptive Use grant applications. A copy of the Power Point presentation is included with the monthly meeting minutes.

## **Subdivision and Land Development Review Committee Report**

There are a total of six (6) plans submitted for May.

Of those plans submitted:

- Four (4) Wright Land Surveying, one (1) Sarge Engineering and Surveying, one (1) PennTerra Engineering of Lancaster, Inc.
- Five (5) plans are under Municipal Ordinance and one (1) plan under County Ordinance
- One (1) Lot Addition, four (4) Minor Subdivision, one (1) Non-Residential Land Development

The plans are for Jason Kanagy (Bratton Township – County Ordinance), Eugene Glick Estate (Brown Township), Jacob & Denna Zook/John & Anna Yoder (Brown Township), Trinh Inzerillo (Decatur Township), George Jr. & Linda McNitt (Derry Township), Sharp Properties (Union Township).

## **Municipal Subdivision Plans**

The committee members reviewed the six submitted plans on May 22, 2025. Director Lettiere stated the plans were straight forward and requested any suggestions or comments be made. Spicher made a motion request for conditional approval of the Kanagy plan and to approve the municipal comments. Lake made a motion to accept. Clark seconded the motion. All voted aye.

## **Project Updates**

There will be a public open house with the Michael Baker Consultants at the Mifflin County Middle School on June 18<sup>th</sup>, 5-7 pm for the MC Comprehensive Plan. Lettiere encouraged the members to attend the meeting. The draft plan should be available for the planning commission's review late summer with an adoption anticipated for October.

The next phase of the JRT (to the west) has come to an impasse due to ownership easement issues. There will be a shift in direction for the trail extending from Victory Park to the Stone Arch Bridge. There was a feasibility study completed in 2020 and also ongoing discussions for best practices regarding stormwater management and rain gardens. It is a 1.4-mile area parallel to the banks of the Juniata River. Initially it was estimated to be a 1.2-million-dollar project, but now projected to have increased in cost. The project will need to be completed in phases.

The Allensville safety improvement project is progressing. Menno Township is working with the solicitor to acquire a right-of-way for the median. There will be mountable concrete curbs placed at either end of the village along with crosswalks and signage. The members will receive a copy of the application once it is complete.

The YMCA received a \$600,000 county grant funding to replace the pool ceiling and the steel beams will be treated to withstand the environment of heat, humidity, and chlorination. The

project is anticipated to go out to bid in May or June of 2026 and construction completed by August 2026.

Lettiere presented at the Mifflin County Township Convention. He spoke about the functions and current projects of the planning department.

### **Other Business**

The next MCPC meeting will be June 26, 2025.

### **Adjournment**

Spicher announced the meeting adjourned at 4:05 pm.

### **Minutes Approved**

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Signature

Date