

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, January 4, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Stephen Snook; and Fiscal Assistant Charity Larson

Guests present were, Treasurer Diane Griffith, Human Services Director Melissa Stewart, Warden Jason Kormanic, Planning Director James Lettiere, Helen Kirk, and Natalie Bickert and Tressie Bender from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of December 21, 2023 and January 2, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. *General Fund, Accounts Payable*
Ck. #'s 144466-144559 and EFT #'s 601162-601177 in the amount of \$1,170,167.74
- 2. *Payroll Account*
Ck. #'s 79754-79766 and Direct Deposit Advice #'s 53562-53787 in the amount of \$468,456.19
- 3. *911 Account*
Ck. #'s 52721-52722 and EFT #'s 80026-80030 in the amount of \$5,515.32
- 4. *Liquid Fuels Act 89 Account*
EFT # 8136 in the amount of \$66.65

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
12/20/2023-1/2/2024**

General Account Starting Balance	\$2,394,097.68
DEBITS	
Deposits Receipts #118948-119061	355,276.38
Transfer from	
Transfer from 911	0.00
Voided Checks	30.00
Transfer from LEPC	0.00
Interest	7,662.02
Capital Reserve	0.00
TOTAL DEBITS	\$362,968.40
CREDITS	
Bills Paid CK #S144466-144559 EFT #S 601162-601177	1,170,167.74
Transfer to Payroll CK 79754-79766 DD 53562-53787	468,456.19
Adjustment	0.00
NSF Check	0.00
Transfer to SFPP	0.00
TOTAL CREDITS	\$1,638,623.93
Ending Balance (Interest @ 4.550% as of 1/2/2024)	\$1,118,442.15

Capital Reserve Account
Invested at JV Bank @ 4.550% as of 1/2/2024 \$16,531,672.81
Report Subject to Audit

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Postal: Mifflin County Planning Commission
Mifflin County Inaugural Event
Reorganization of Board
Salary Board
Internal Meetings (EMS; Staff Christmas Event)*

*Commissioner Kodish: Regional Services Finance Committee
Swearing In Ceremony
Salary Board*

Commissioner Wise: Salary Board

VII. Public Comment:

None

VIII. New Business:

A. Request for exoneration of 2023 county portion per capita taxes:

- McVeytown Borough Tax Collector Brooke Knable – 2
- Menno Township Tax Collector Cynthia Clever – 21

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Request for exoneration of 2023 county real estate tax bill and relieve the Tax Collector from collecting these bills:

Solicitor Snook clarified these requests are due to a tax appeal for the former Reedsville Firehouse building.

- Parcel No. 14,15-0136 located in Brown Township – Court order issued adjusting the taxable portion of parcel - \$697.03
- Parcel No. 14,15-0136,001 located in Brown Township – Court order issued adjusting the taxable portion of parcel - \$421.06

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

C. Project Modification Request for the Reentry Strategic Planning Grant reducing salary expenses and increasing consulting and changing the director's name

Human Services Director Melissa Stewart stated this is due to the grant writer reducing her hours. The grant expires March 2024. A strategic plan is currently in the works.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

D. Purchase of Service Agreement with Sandra Herto to provide cleaning services at the Magisterial District Judge 58-3-03 at a rate of \$200.00 per month for the year 2024

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Inmate Housing Agreement with Union County for the period December 1, 2023 through December 31, 2025

Warden Kormanik explained this agreement is for Mifflin County to house Union County inmates should the need arise. He does not expect to house many if any Union inmates. There will not be a reverse agreement as Union County has a smaller facility than Mifflin County. Commissioner Wise asked if Mifflin County would be responsible for transportation of these inmates. Mr. Kormanik said Mifflin County would only transport Union County inmates for necessary medical needs. In these instances, transportation would be reimbursed by Union County.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Memorandum of Understanding with PA Care, LLC, dba State College Medical for medication assisted treatment for inmates

Warden Kormanic stated this program will not be for new treatment. This is for inmates that come into Mifflin County already on addition treatment. This program keeps Mifflin County from having to transport inmates to their original locations for treatment. Medication will be distributed by MCCF medical staff. The program is required by the state and is reimbursed through the Opioid Settlement.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Reappointment of Christina Calkins-Mazur to the MCIDA Board for a four-year term

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. 2024 Marcellus Shale Legacy Grant Applications:

Planning Director James Lettiere explained notice was provided to all municipalities in September 2023. The three applications received are listed below. All were reviewed by the Planning Commission and were recommended for approval. These are reimbursable grants which means the municipality pays all costs up front then submits proof of completion and payment for reimbursement.

- a. Reedsville Playground Youth Baseball Field - \$7,936.00
- b. Bratton Township - Longfellow Ballfield -\$15,374.00
- c. Bratton Township - McVeytown Boat Launch - \$1,241.00

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Announcement - Planning Director James Lettiere – request for proposals for the update to the County’s Comprehensive Plan

This announcement is for informational purposes only. The County’s Comprehensive Plan gets updated every 10 years. Anticipated cost is around \$150,000. CDBG funds will be utilized to help offset costs.

- J. Appointments to the LEPC Board for two-year terms:

- a. Martin Bubb – Granville Township Police Department
- b. Mary Herto – Granville Township
- c. Noah Wise – Mifflin County Commissioner
- d. Andrea Acalde - Coroner
- e. Brian Fleegal – Public Safety
- f. Phil Lucas – Public Safety
- g. Ashlee Crownover – Public Safety
- h. Eric Howell – FAME EMS
- i. Eric Moist – Chief Logan Volunteer Fire Department
- j. Clint Aurand – Mifflin County School District
- k. Cindy Sunderland – CARS
- l. Andre French – Mifflin County Regional Police
- m. Debra Bargo – Lewistown Borough
- n. Craig Wheeler – Lewistown Hospital
- o. Wade Daughtry – Trinity Plastics
- p. Dale Stehley – Public at Large
- q. Robert Moore – Eagle Haz-mat

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Personnel:

- Resignation of Kyle Bodtorf from 911 GIS and Data Manager effective January 26, 2024
- Hiring of part-time Corrections Officers Sophie Shoop and Kara Stoney effective January 2, 2024

*Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion.
The motion was unanimously approved.*

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:25 a.m.

Secretary

ATTEST:

Chief Clerk