

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, March 7, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; and Fiscal Assistant Charity Larson. Solicitor Stephen Snook was absent

Guests present were, Treasurer Diane Griffith, Director of Elections Paula Hoffman, MCCF Warden Jason Kormanic, Corrections Counselor Chrissy Pauly, Natasha Brubaker, Samantha Ochs, Helen Kirk, Juanita Byler and Natalie Bickert and Ava Liebegott from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of February 29, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

- 1. **General Fund, Accounts Payable**
Ck. #'s 145229-145343 EFT #'s 601435-601536 in the amount of \$639,297.24
- 2. **Payroll Account**
Ck. #'s 79799-79804 and Direct Deposit Advice #'s 54679-54892 in the amount of \$355,822.06
- 3. **911 Account**
Ck. #'s 52761-52765 and EFT # 80049 in the amount of \$10,681.38
- 4. **Liquid Fuels Account**
Ck. # 1735 in the amount of \$520.07

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT
2/28/2024-3/5/2024

General Account Starting Balance	\$814,818.89
DEBITS	
Deposits Receipts #119672-119742	316,849.66
Transfer from	
Transfer from 911	0.00
Voided Checks	790.00
Transfer from LEPC	0.00
Interest	7,842.11
Capital Reserve	2,000,000.00
TOTAL DEBITS	\$2,325,481.77
CREDITS	
Bills Paid CK #S145229-145343 EFT #S 601435-601436	639,297.24
Transfer to Payroll CK 79799-79804 DD 54679-54892	355,822.06
Adjustment	0.00
NSF Check	1,151.67
Transfer to Coroner	0.00
TOTAL CREDITS	\$996,270.97
Ending Balance (Interest @ 4.550% as of 3/5/2024)	\$2,144,029.69
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Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 3/5/2024	\$12,877,138.39
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

*Retirement Board
CCAP Board of Directors
CCAP Community & Economic Dev. Comm.
CCAP Spring Conference
Homeland Security Elections Assessment
Lewistown Borough Meeting
Senator Fetterman/FY25 Grant
JVBDS Executive Committee
Prison Board
Internal (Elections; Maintenance/Projects;
Bridges)*

Commissioner Kodish:

*Retirement Board
Lewistown Borough Meeting
Workshop Meeting
Election Security Meeting
Prison Board*

Commissioner Wise:

*Retirement Board
Lewistown Borough Meeting
CAD Meeting with Fire Companies
Workshop Meeting
CISA Security
Mifflin County Courthouse Improvement*

VII. Public Comment:

None

VIII. New Business:

A. Proclamation – April, 2024 is Fair Housing Month

FAIR HOUSING MONTH PROCLAMATION

A proclamation commemorating the 56th Anniversary of the Fair Housing Act and declaring the month of April 2024 as "Fair Housing Month" in Mifflin County, Pennsylvania.

WHEREAS, April 11, 2024, marks the 56th Anniversary of the passage of the Fair Housing Act (Title VIII of the Civil Rights Act of 1968) (the "Fair Housing Act"); and

WHEREAS, the Fair Housing Act prohibits housing discrimination on the basis of race, color, religion, national origin, familial status, sex, or disability, and directs that the administration of housing programs be done in a manner that affirmatively furthers the purposes of fair housing law; and

WHEREAS, Mifflin County recognizes its mission to ensure that all residents are granted an opportunity to obtain safe, affordable, energy efficient housing; and

WHEREAS, Mifflin County further recognizes that in achieving its mission, it must also realize and further the purposes of the Fair Housing Act to overcome discrimination, achieve truly balanced and integrated communities, and promote fair housing choice; and

WHEREAS, Mifflin County is committed to its duty to affirmatively further fair housing and to furthering its mission by making equal access to affordable housing available to every resident without regard to any citizen's race, color, religion, national origin, familial status, sex, or disability.

NOW THEREFORE, We, the Mifflin County Commissioners, that in the pursuit of the goal and responsibility of affirmatively furthering fair housing opportunities for all citizens of Mifflin County, the Mifflin County Commissioners do hereby join in the national celebration by commemorating the 56th Anniversary of the Fair Housing Act and proclaiming April 2024 as "Fair Housing Month" in Mifflin County, Pennsylvania.

Proclaimed this 7th day of March, 2024

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Proclamation – April, 2024 is Pennsylvania 811 Safe Digging Month

Proclamation
MIFFLIN COUNTY

WHEREAS, the month of April 2024 is recognized as “Pennsylvania 811 Safe Digging Month”, and the initiative is sponsored by Pennsylvania 811, a utility notification information center with over 52 years of continuous service to the Commonwealth of Pennsylvania, and

WHEREAS, Pennsylvania 811 received a million excavation notifications in 2023, over 3,000 construction projects in Coordinate PA, and transmitted approximately 6 million notifications to their member facility owners and operators allowing essential utility and construction crews to provide vital underground services and repair of critical infrastructure to communities throughout Pennsylvania, and

WHEREAS, when contacting 811, at least three business days before digging, a homeowner or a contractor is connected to a unique service that notifies the appropriate underground utility operators in the municipality in which the work will be performed, and

WHEREAS, by notifying 811 of their intent to dig, the homeowner or contractor is knowingly helping to protect the underground utilities, themselves, the work crew, and their neighbors from any unsafe digging practices within their community, and

WHEREAS, upon receiving the notification from Pennsylvania 811, the facility owners and operators disperse to the said work site to mark the approximate location of their underground utility lines with flags, paint, or both, to establish an eighteen-inch tolerance zone of the outside wall or edge of their line or facility, and

NOW, THEREFORE, BE IT RESOLVED that Mifflin County, in support of the Pennsylvania Underground Utility Line Protection Law, PA Act 287 of 1974, as amended, hereby proclaims April 2024 as “Pennsylvania 811 Safe Digging Month”, and the county encourages+ all Pennsylvanians to visit the Pennsylvania 811 website at www.paonecall.org for information about digging safely.

Proclaimed this 7th Day of March, 2024.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

C. Election update

Director of Elections Paula Hoffman stated the Primary Election is coming up on April 23rd. The last date to register to vote or make changes to a registration is April 8th. April 16th is the last day to apply for mail-in or absentee ballots. There are currently 1660 mail-in ballots in process. The state has not yet provided an official ballot listing. Once that is obtained mail-in ballots will be printed and mailed out as soon as possible.

The main concern for this election, and any election, is the need for poll workers. It is an all-day job. There is a stipend for working at the polls. Ms. Hoffman invited anyone interested in being a poll worker to attend one of three poll worker trainings. These trainings are scheduled for Tuesday March 19th at 10:00 am and 6:00 pm and on Wednesday March 20th at 2:00 pm. All three trainings cover the same material.

Ms. Hoffman explained mail-in ballot envelopes will look different this year. The initial mailing envelope will have a blue stripe down the left side. The official return outer envelope will have a purple stripe down the left side. The internal ballot envelope will be yellow and is clearly printed as the envelope for the ballot. There will be a pink sheet included in each mailing with clear instructions.

D. Inmate Housing Agreement with Huntingdon County for the period January 1, 2024 through December 31, 2025

Warden Kormanik explained this is a renewal for two years. There are no changes from the previous contract.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

E. Telemental Health Services Agreement Addendum No. 2 with InSight Medical Group, P.A. adding an additional one hour per week of Adult Psychiatry coverage at the rate of \$214.16 per hour

Warden Kormanic stated this is for the County's commitment to mental health services for the MCCF population. The mental health roster has grown and this additional hour will assist in working through the backlog.

Corrections Counselor Pauly said there are currently 41 inmates on the psych list being seen by the psychiatrist. There are 13 inmates on a waitlist. Currently approximately a third of the population is in need of services. This number does not include inmates who came into the system already in need of services but refuse to be seen by the psychiatrist. With those inmates included in the count it becomes closer to 50% of the population in need of services.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Contract with MCM Consulting to provide 911 GIS services at a rate of \$95.00 per hour plus mileage

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Personnel:

- Hiring of David Villega and Julienne Scott for part-time Corrections Officers effective March 11, 2024
- Appointment of Owen Shuey for an unpaid intern at the Correctional Facility effective March 12, 2024
- Resignation of Children & Youth Caseworker Samantha Snook effective March 22, 2024

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:25 a.m.

Secretary

ATTEST:

Chief Clerk