

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, May 15, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook.

Guests present were, Treasurer Diane Griffith, Planning Director Jim Lettiere, Veterans Affairs Director Jimmy Conway, Jim Peters of Veterans Affairs, Rick Smeltz, Mark Baker; from EMS Josh Pennepacker, Joy Byler, Cathy Grimes, Michael Coldren, Bill Womer, Wade King, Jr., Jen Lynch, Doug Lynch; and Bailey Cullen and Jaliyah Frazier from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of May 1, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

- 1. General Fund, Accounts Payable
Ck. #'s 150332-150480 and EFT #'s 603167-603279 in the amount of \$488,154.28
- 2. Payroll Account
Ck. #'s 80035-80038 and Direct Deposit Advice #'s 61630-61867 in the amount of \$384,171.13
- 3. 911 Account
Ck. #'s 53005-53008 and EFT #'s 80164-80168 in the amount of \$46,028.69
- 4. CDBG Account
Ck. #'s 1801-1804 in the amount of \$487,171.17
- 5. Act 137 Account
Ck. # 3161 in the amount of \$1,500.00
- 6. Liquid Fuels
Ck. #'s 1752-1753 in the amount of \$709.20

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. **Treasurer’s Report**

TREASURER'S REPORT	
4/30/2025-5/13/2025	
General Account Starting Balance	\$653,739.43
DEBITS	
Deposits Receipts #125296-125596	1,628,950.13
Transfer from LEPC	444.27
Transfer from 911	0.00
Interest	6,230.38
Voided Checks	6,060.00
TOTAL DEBITS	\$1,641,684.78
Bills Paid CK #'S 150332-150480 EFT #'S 603167-603279,	488,154.28
Transfer to Payroll CK 80035-80038 DD 61630-61867	384,171.13
Transfer to Coroner	0.00
NSF Check	0.00
TOTAL CREDITS	\$872,325.41
Ending Balance (Interest @ 4.550% as of 5/13/2025)	\$1,423,098.80
Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 5/13/2025	\$14,624,465.97
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

<i>Chairman Postal:</i>	MC Comprehensive Plan Committee MCHCH with J-Way; Mifflin County Library (2) CPWDC Executive Committee Mifflin County Airport Authority Financial Planning Meeting with Juniata Valley Bank Meeting with Jim Letteire – Trail Project (Phase 3) Internal: Tax Services; Maintenance; Veterans; Elections
<i>Commissioner Kodish:</i>	PIMCC Board – Harrisburg Workshop Meetings Meeting with County Architect Financial Planning Meeting with Juniata Valley Bank Meeting with Jim Letteire – Trail Project (Phase 3) Academy – Student Signing Ceremony Regional Services Negotiations Committee
<i>Commissioner Wise:</i>	Public Meeting National Day of Prayer at Pine Glen Alliance Church Meeting for YMCA Meeting with Jim Wehner United Way Golf Tournament Youth Park Meeting Financial Planning Meeting with Juniata Valley Bank Armory – Signing Day for National Guard

VII. Public Comment:

None

VIII. Old Business:

- A. Resolution No. 2 of 2025 Authorizing the rescoping of funds awarded under the Redevelopment Assistance Capital Program (RACP) for the Mifflin County Academy Expansion Project No. ME-2122 and authorize the chairman to sign all necessary documents

This Resolution was tabled at the last Commissioner's Meeting held on May 1, 2025. The Resolution authorizes the rescoping of funds that were previously awarded to the Mifflin County Academy Project and authorizes the Chairman to sign all necessary documents. The Academy Project was awarded \$1,000,000 and in a separate action, \$3,000,000. The project at The Academy is no longer being done and the Commissioners have approval to take \$1,000,000 and rescope it for the Mifflin County Historical Courthouse and \$3,000,000 will be rescoped for the Mifflin County Fieldhouse.

RESOLUTION NO. 2 OF 2025

RESOLUTION OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS
AUTHORIZING THE RESCOPING OF FUNDS AWARDED UNDER THE
REDEVELOPMENT CAPITAL ASSISTANCE PROGRAM (RACP) FOR THE
MIFFLIN COUNTY ACADEMY CAMPUS EXPANSION PROJECT
(ME 300-2122; ME 300-2122-01)

WHEREAS, the Mifflin County Board of Commissioners and the Mifflin County Academy of Science and Technology were awarded RACP funds in the amount of \$5,500,000 as follows:

- ME 300-2122– Mifflin County Economic Development Initiative for
 - Mifflin County Annex Building - \$1,500,000 (Act 2010-082, Item 5007)
 - Mifflin County Academy Expansion Project - \$1,000,000 (Act 2020-036, Line Item 11304)
- ME 300-2122-01
 - Mifflin County Academy Expansion Project - \$3,000,000 (Authorization Act 2020-036, Line Item 11304)

WHEREAS, the original scope of work as detailed in the grant agreement and approved by the Office of the Budget now requires certain modifications; and

WHEREAS, the Office of the Budget permits modifications to the scope of work through a formal rescoping process, subject to the approval of the Office of the Budget; and;

WHEREAS, the revised scope of work will continue to promote economic development and community revitalization in accordance with the goals of the RACP program.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Mifflin County, that:

1. The rescoping of ME 300-2122 and ME 300-2122-01 is hereby authorized as follows:
 - a. Phase I – Mifflin County Annex Building - \$1,500,000
 - b. Phase II – Mifflin County Historical Courthouse - \$1,000,000
 - c. Phase III – Mifflin County School District Field Houses Project - \$3,000,000
2. The itemization will be changed from Act 2020-036 Item #11304 to Item #11306
3. The Chairman of the Board of Commissioners is authorized to prepare and submit all necessary documentation to the Pennsylvania Office of the Budget for approval of the revised scope

ADOPTED, this 15th day of May, 2025

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

I. New Business:

- A. Proclamation – EMS Week – May 18 - 24, 2025

EMS Week Proclamation

To designate the Week of May 18-24, 2025, as Emergency Medical Services Week (EMS Week).

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of- hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

THEREFORE, We the Mifflin County Commissioners, in recognition of this event do hereby proclaim the week of May 18 - 24, 2025, as

EMERGENCY MEDICAL SERVICES WEEK

The 51st anniversary of EMS Week theme is **EMS WEEK: We Care. For Everyone.** We encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

Michael Coldren thanked the Commissioners for the Proclamation. This year's Emergency Medical Services Week's theme is We Care for Everyone.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. James Conway, Veterans Affairs Director, Veterans update

The Fifth Annual Veterans Appreciation Day Picnic will be held Friday, May 23, rain or shine, at Kish Park, 11:00 a.m. – 2:00 p.m. Chef K Concessions will be catering the event. Golf carts will be available to shuttle Veterans from the parking lots to the pavilion. Several Veteran affiliated organizations will be at the event. Fame EMS will have an ambulance available, if needed. Geisinger School of Nursing will provide free health screenings. There will be approximately \$8,000 in door prizes. Director Conway is expecting 300-350 attendees. This is a free event made possible through donations of local businesses and through State Grants.

As of February 28, Mifflin County Veterans have received \$1.4 million in awards. Since then, \$203,000 awards have come back to a spouse of a veteran that has passed away. Director Conway stated most recently filed claims have come back much quicker than in the past.

Director Conway introduced his replacement as Director of Veterans Affairs, Jim Peters. Mr. Peters completed all accreditations this week and is waiting for his background investigation to be completed. As soon as Mr. Peters receives his OGC number, he will be able to start processing claims.

Director Conway thanked the Commissioners for their support of the Veterans.

C. Request for exoneration of 2025 county real estate tax bill and relieve the Tax Collector from collecting this bill:

- Parcel No. 19,15-0113,001 located in Oliver Township - \$129.31 – mobile home was demolished

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Request for exoneration of 2024 county portion per capita taxes:

- Granville Township Tax Collector, Billi Weaver - 39

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- E. Title IV-D Cooperative Agreement with Jerry Wagner, Esquire, to provide services as the IV-D Attorney for Mifflin County Domestic Relations

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- F. Resolution No. 3 of 2025 authorizing funds to be used as a match and interim financing for the Mifflin County Historic Courthouse Construction Project RACP No. ME-2122 and authorize the chairman to sign all necessary documents

This is a RACP Project for Phase 2 of the application of the improvements at the Historic Courthouse.

RESOLUTION 3 OF 2025

RESOLUTION OF THE MIFFLIN COUNTY BOARD OF COMMISSIONERS

AUTHORIZING FUNDS TO BE USED AS MATCH AND INTERIM FINANCING FOR

MIFFLIN COUNTY HISTORIC COURTHOUSE CONSTRUCTION

WHEREAS, as part of the Mifflin County Initiative (ME 300-2122), the Mifflin County Board of Commissioners (Mifflin County) were awarded a \$1.0 million Redevelopment Assistance Capital Program (RACP) grant for the Mifflin County Historic Courthouse Construction (Project); and

WHEREAS, the RACP is a grant program that requires a 50% match in the form of land value or cash; and

WHEREAS, the RACP is a reimbursable grant which will require the need for interim financing; And

WHEREAS, this resolution provides the required match and interim financing for the Project;

RESOLVED, that Mifflin County does hereby obligate and commit the sum of \$1,500,000 to be used as match to the \$1,000,000 RACP grant dedicated towards the Project.

BE IT FURTHER RESOLVED that Mifflin County does hereby obligate and commit the sum of \$1,000,000 to be used as interim financing for all project construction costs associated with the RACP project.

BE IT FURTHER RESOLVED that the source of the cash match and interim financing is Mifflin County Capital Reserve bank account at the Juniata Valley Bank; last four digits of the account number is: 0509.

This Resolution was adopted by the Mifflin County Board of Commissioners on this 15th day of May, 2025.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. Opening of round 1 – 2025 for the Marcellus Shale Legacy Fund Open Space and Recreation Grant Program

Planning Director Lettiere stated that his office is requesting authorization of opening round 1 – 2025 for Act 13 of the Marcellus Shale Legacy Fund Open Space and Recreation Grant Program in the amount of \$50,000. These funds are meant to be used for planning acquisitions, development, rehabilitation, and repair of greenways, recreational trails and open space areas. These applications are due July 31, 2025. There is a minimum award of \$5,000 and a maximum award of \$15,000.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Authorize the chairman to sign all necessary updated RACP documents for the Mifflin County Historical Courthouse Project No. ME-4244

This is another phase of the Historic Courthouse Project. There are two phases. The phases do not run parallel, but there are processes that the Commissioners need to do relating to both phases.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Intent to award the bids for the Mifflin County Historic Courthouse Project pending USDA approval and contractor bonds and insurance:

- Mid-State Construction – General Construction - \$287,950.00
- BSC Mechanical, Inc. – Mechanical - \$1,264,229.00
- Lepley Electrical Contractor, Inc. – Electrical - \$270,316.00

Bids were opened for Phase 1 of the Historic Courthouse Project. The motion is to sign the intent to award the bids, but it is pending Federal approval and satisfactory bonding and insurance from those three contractors.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Personnel:

- Hiring of James Peters for Director of Veterans Affairs effective May 5, 2025.
- Resignation of Suzanne Vencanski from Children and Youth Caseworker effective May 9, 2025
- Rescind the hiring of Jake Cunningham for a Probation intern effective May 12, 2025
- Resignation of Kallie Weaver from Judicial Assistant effective May 16, 2025
- Promotion of Kristen Price from part-time to full-time Grants Program Administrator effective May 19, 2025
- Hiring of Kathleen Hoover for Deputy Sheriff effective May 19, 2025
- Hiring of Aija Binder for Judicial Assistant effective May 19, 2025

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:27 a.m.

Secretary

ATTEST:

Chief Clerk