

**MIFFLIN COUNTY COMMISSIONERS ON BEHALF OF
LEWISTOWN BOROUGH COUNCIL
FFY 2025 CDBG APPLICATION SCHEDULE**



FIRST PUBLIC HEARING – Lewistown Borough FFY 2025 CDBG Program

Event Date: Monday, May 5, 2025

Time: Lewistown Borough Council meeting begins at 4:30 PM

Location:

Lewistown Borough Building
2 East Third Street
Lewistown, PA 17044

Description:

First public hearing for FFY 2025 Community Development Block Grant (CDBG) application process with elected officials and members of the public. Will include discussion of CDBG program, examples of eligible and fundable projects, estimated FFY 2025 funding amount, project scheduling, and review of project summary form.

PROJECT PROPOSAL REVIEW & SELECTION PROCESS – Lewistown Borough FFY 2025 CDBG Program

Deadline: Thursday, June 26, 2025

Send/deliver: to the Borough Council, Lewistown Borough Building, 2 East Third Street, Lewistown, PA 17044. The deadline for the return of project summary forms is June 26, 2025.

Questions about the CDBG program and/or this form should be addressed to Carol Kearney High, Project Coordinator, Community Development Program, SEDA-Council of Governments, 201 Furnace Road, Lewisburg, PA 17837, (570) 524-4491.

Description:

Deadline to submit completed Project Summaries for review and consideration by SEDA-COG and the Lewistown Borough Council for FFY 2025 CDBG funding. Projects will be reviewed from June 26 through July 25, after which a project or projects will be selected.

Meeting Date: Monday, August 4, 2025

Time: Lewistown Borough Council meeting begins at 4:30 PM

Location:

Lewistown Borough Building
2 East Third Street
Lewistown, PA 17044

Description:

Elected officials and members of the public will review the selected project or projects. If no adverse comments are received, Lewistown Borough Council will certify the selected project or projects for FFY 2025 CDBG funding.

SECOND/FINAL PUBLIC HEARING – Mifflin County and OBO Communities FFY 2025 CDBG Program

Event Date: Thursday, September 4, 2025

Time: Mifflin County Commissioners' meeting begins at 9:00 AM

Location:

Mifflin County Courthouse
20 North Wayne Street, Second Floor Room A
Lewistown, PA 17044

Description:

Commissioners will certify Mifflin County non-OBO communities' selected CDBG project(s); Public review of all selected CDBG projects (both non-OBO and OBO communities). If no adverse comments are received, Commissioners will approve a resolution to submit the cumulative project FFY 2025 CDBG application to the PA Department of Economic and Community Development (DCED) for CDBG funding from the U.S. Department of Housing and Urban Development (HUD).

**BOROUGH OF LEWISTOWN, MIFFLIN COUNTY
FEDERAL FISCAL YEAR 2025**

**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PROJECT SUMMARY**



INSTRUCTIONS:

The Lewistown Borough Council is accepting proposals for the use of FFY 2025 Community Development Block Grant (CDBG) funds. Interested applicants should attend the Project Development Workshop & First Public Hearing on May 5, 2025, to announce their proposed project and then complete and submit this Project Summary form to the Lewistown Borough Council, at the Lewistown Borough Building, 2 East Third Street, Lewistown, PA 17044. The deadline to return Project Summary forms is June 26, 2025.

Questions about the CDBG funding program and/or this Project Summary form should be addressed to Carol Kearney High, Project Coordinator, Community Development Program, SEDA-Council of Governments, 201 Furnace Road, Lewisburg, PA 17837, (570) 524-4491.

APPLICANT NAME: _____

Address: _____

Phone: _____

Contact Person: _____

Contact Phone: _____

Contact Email: _____

PROPOSED PROJECT TITLE: _____

ESTIMATED PROJECT COST: \$ _____

Attach itemized estimate of Construction Cost

AMOUNT OF CDBG FUNDS REQUESTED: \$ _____

OTHER FUNDS: List amounts and sources of revenue in addition to CDBG funding.

Committed: \$ _____

Pending: \$ _____

All funding must be secured or in the process of being secured. Projects lacking sufficient funding or a plan to fully fund the project will be ranked lower when considered for selection.

TIME SCHEDULE:

Estimate length of project, critical start or finish dates, and other relevant time frames.

Attach schedule including timeframes for Engineering/Design, Permitting, and Construction

WATER AND SEWER RATES: (if proposed project involves a water and/or sewer system)

Monthly Water Rate \$ _____ Monthly Sewer Rate \$ _____

PROBLEM STATEMENT

Explain the problem that the proposed project will address. Identify the cause of the problem. Attach documentation.

SOLUTION

Explain how the proposed project will solve the problem. What action will be taken, and how does this action address the cause and effect of the problem?

SEDA-COG will assist the Applicant in determining if the proposed project meets one of the following National Objectives.

PROJECT NATIONAL OBJECTIVE (Choose one):

LOW TO MODERATE INCOME BENEFIT (LMI)

☐ Project will benefit an area with 51% or greater low to moderate income persons.

Number of households served by project _____

Attach a map showing the boundaries of the project location and service area.

Attach a list of all occupied residential addresses in the project service area. Commercial, industrial and vacant properties must be identified.

Applicant will be required to conduct, with guidance by SEDA-COG, an income survey of all households in the project service area to determine percentage of LMI persons benefiting from the project. This process will be reviewed during the workshop.

Projects also may qualify as benefit to LMI persons by US Census data. Please contact SEDA-COG to discuss prior to submitting this Project Summary form.

OR

☐ Project will benefit 100% LMI persons through income eligibility determination for participation.

OR

☐ Project benefits a specific group deemed presumed benefit (check all that apply).

☐ Elderly

☐ Homeless Persons

☐ Severely Disabled

☐ Illiterate Adults

☐ Abused Children

☐ Persons w/AIDS

☐ Battered Spouses

☐ Migrant Farm Workers

OR

ELIMINATION OF SLUM/BLIGHT

☐ Project will eliminate blight on an area or spot basis.
(example – demolition of a condemned property)

OR

URGENT NEED

☐ Project will eliminate an urgent threat to health and safety.

Note: "Urgent Need" projects must be proposed in response to an officially declared disaster and meet several other criteria. The proposed project will not qualify under this National Objective unless it is in response to a disaster declaration from the Governor.