

**REGULAR MEETING OF THE BOARD
OF MIFFLIN COUNTY COMMISSIONERS
AGENDA**

June 20, 2024 at 9:00 a.m.

I. Invocation:

II. Pledge of Allegiance:

III. Approval of Minutes:

- Minutes June 6, 2024

IV. Treasurer's Report/Approval of Bills:

- General Fund:
 - a. Accounts Payable
 - b. Payroll
- 911 Telephone Account
- CDBG Account
- LEPC Account

V. Meetings and Events:

VI. Public Comment:

VII. New Business:

Recess Public Meeting

- Mifflin County and on behalf of Armagh Township, Brown Township, Derry Township, Granville Township and Lewistown Borough FFY 2024 CDBG First Public Hearing and Project Development Workshop Notice (Tyler Dombroski, SEDA COG Director of Community Development and Michael Fonti, Grants Liaison)

Reconvene Public Meeting

A. Request for exoneration of 2024 county portion per capita taxes:

- Brown Township Tax Collector Cheryl Hartzler – 61
- Granville Township Tax Collector Billi Weaver – 50
- Oliver Township Tax Collector Sherry Miller - 19

B. Request for refund of a portion of County real estate taxes:

- Parcel No. 14,01-0115B located in Brown Township – building removed - \$1,833.30 (2022 & 2023)
- Parcel No. 14,11-0105 located in Brown Township – a dwelling and mobile home were demolished - \$292.56 (2024)

C. Professional Services Agreement with GeoDecisions, Camp Hill, PA for software install and imagery updates effective through December 31, 2026 - \$19,100.00 (Director of GIS, Laura Lettiere)

D. Grant Agreements for the Homeless Assistance Program (HAP) for the period July 1, 2024 through June 30, 2025: (Human Services Director, Melissa Stewart)

• Mifflin-Juniata Human Services	Case Management	\$5,800.00
• Mifflin-Juniata Human Services	Rental/Utility	\$4,942.00
• Shelter Services, Inc.	Emergency Shelter	\$9,000.00
• The Abuse Network, Inc.	Emergency Shelter	\$5,000.00
• Mifflin-Juniata Human Services	Administration	<u>\$2,749.00</u>
		\$27,491.00

E. Human Services Development Fund (HSDF) Agency Contracts for the period July 1, 2024 through June 30, 2025: (Human Services Director, Melissa Stewart)

• Shelter Services	Emergency Shelter	\$1,500.00
• Lumina Center	Mentoring Program	\$5,000.00
• The Abuse Network, Inc.	Case Management	\$2,250.00
• Clear Concepts Counseling	Counseling	\$10,000.00
• Mifflin-Juniata Human Services	County Administration	\$5,000.00
• Mifflin-Juniata Human Services	Service Coordination	\$25,500.00
• Mifflin-Juniata Human Service	Additional Costs	<u>\$750.00</u>
		\$50,000.00

F. Change orders for the Library Project:

- No. GC-01 – Add Children’s Library Area (General Construction) - \$60,700.00
- No. HC-01 – Children’s Library Area (HVAC) - \$18,873.12
- No. PC-01 – Sprinkler Piping (Plumbing Construction) - \$39,227.00
- No. EC-01 – Children’s Library Area (Electrical Construction) - \$55,478.00

G. Resolution No. 37 of 2024 authorizing an application to the Pennsylvania Municipal Assistance Program to financially assist with the preparation of the County’s Comprehensive Plan - \$68,618.00 (Planning Director James Lettiere)

H. Notice of award for the Granville Township Hawstone Sewer Project – C and R Directional Boring LLC in the amount of \$2,373,620.00 (Planning Director James Lettiere)

I. 2024 Liquid Fuels Distributions - \$62,549.00

J. Personnel:

- Resignation of Cindy Shouey from Corrections Officer effective June 5, 2024
- Resignation of Khaleema Mack from Part-time Corrections Officer effective June 6, 2024
- Hiring of Anna Grace Mock for a Probation Intern effective June 10, 2024
- Appointment of Sadie Isett as an unpaid intern in Emergency Services effective June 11, 2024
- Promotion of Tori Kenepf from Human Services Assistant to Fiscal Manager in the Human Services Department effective June 17, 2024
- Resignation of Whitney Yohn from Human Services Fiscal Manager effective June 26, 2024
- Appointed of Cassandra Trego for a Children and Youth Intern in the summer 2024 for 180 hours
- Resignation of Owen Shuey from Part-time Corrections Officer effective June 14, 2024

VIII. Adjournment: