

MINUTES
MIFFLIN COUNTY PLANNING COMMISSION REGULAR MEETING
December 18, 2025
MIFFLIN COUNTY COURTHOUSE

ATTENDANCE

Members

Kent Spicher, Chairman
Dan Dunmire, Vice Chair
Edward Mann
Joshua Yetter Clark
Michele Bair
Tom Lake
William Campbell

Other

Sierra Bolger, Lewistown Sentinel

Staff

James Lettiere, Planning Director
Candace Rager, Planning Secretary

Call to Order

Chair Spicher called the meeting to order at 3:30.

Record of Public Attendance

Spicher confirmed all present signed the record of attendance.

Approval of Meeting Minutes

Spicher requested a motion to approve the minutes from the November 20, 2025 meeting. Clark made a motion to approve the minutes. Campbell seconded the motion. All members voted aye.

Update on Countywide Action Plan (CAP)

Clark gave an update on the MC CAP plan detailing a number of programmatic accomplishments in 2025. These included a watershed specialist consortium, a growing greener for expansive stream restoration application, a 2025 milestone progress report, and a 2026 block grant application. There were also a number of CAP projects initiated in 2025 including Hillcrest Farm Stream project, Burnham Borough Park stream project, Spring Run stream project, Dew Drop Drill (purchased), and the Lewistown Country Club. Clark also presented a projected 2026 work plan including town run alternative restoration plan coordination, Phase 3 LCC SRBE consumptive use grant applications, rapid stream delisting partnership, milestone progress report update, and the 2027 block grant application. A copy of the report is included with the monthly meeting notes.

Public Comment

No public comment was given.

Subdivision and Land Development Review Committee Report

There are a total of eleven (11) plans submitted for December.

Of those plans submitted:

- Ten (10) Wright Land Surveying, one (1) Sarge Engineering
- Eleven (11) plans are under Municipal Ordinance
- Four (4) Lot Additions, three (3) Minor Subdivisions, three (3) Sewage Modules, one (1) Minor Residential Land Development

The plans are for Derry Township (Derry Township), Michael & Gloria Goss (Oliver Township), Levi & Lena Kanagy (Menno Township), Jonathan & Gertrude Zook (Union Township), Timothy & Renee Hassinger (Armagh Township), Daniel & Lydia Peachey (Brown Township), Jess Peachey (Brown Township), Emanuel & Ella Peachey (Brown Township), Douglas & Jamie Swartz (Decatur Township), Linda Will (Decatur Township), Inez McKnight (Armagh Township)

Municipal Subdivision Plans

The subdivision and land development review committee members reviewed the plans on December 11, 2025. Lettiere stated there were no major issues with the plans submitted under municipal ordinance and recommended approval of the review comments. There were no other questions or comments made for the submitted plans. Spicher made a request to accept the comments for the municipal plans. Bair made a motion to accept and Campbell seconded it. All voted aye.

Project Updates

Lettiere announced the commissioners adopted Resolution 10 of 2026 which officially adopted Mifflin County 2035: A Decade of Progress.

The members had received a revised and amended copy of the by-laws for review. Spicher asked for a motion to approve them. Clark made a motion. It was seconded by Dunmire. All voted aye.

A copy of the Praeipie to Settle, Discontinue and End which was filed with the Court of Common Pleas and the County Prothonotary Office was provided. This action withdraws the land use appeal. If the applicant requests additional time, an extension cannot be unreasonably denied.

A steering committee, which included William Campbell, Kristen Price, Kay Semler, James Lettiere, and 3 PennDOT representatives participated in a review of six proposals to procure a county engineer for a five-year period. The firms that were considered are The EADS Group, Keller Engineers, Dewberry Engineers, Inc., P. Joseph Leaman, Stahl Schaffer Engineering, and LIVIC Civil.

The planning department will be meeting with PA-DCED and SEDA-COG early next year to discuss the Whole Home grant which must be completed by December 31, 2026. The HOME grant is progressing with at least 2 of 4 homes under contract. We received an extension for this grant from December 31, 2026 to August 2026.

Mifflin County through SEDA-COG will be applying for a CDBG competitive grant in the amount of \$1,100,000 to make improvements to water mains that serve the Borough of Juniata Terrace and some portions of the abutting portions of Granville Township. As part of applying for competitive funding the county must commit 75% of their entitlement funds towards the project and that was part of the 2025 application. This will include boring under the Juniata River from Lewistown to Juniata Terrace Borough. This will affect residents of approximately 400 single-family homes in the public water service area (which was determined by the MCMA). An income survey was conducted resulting in a 72% LMI income level.

Other Business

The next MCPC meeting will be January 22, 2026.

Adjournment

Spicher announced the meeting adjourned at 4:18 pm.

Minutes Approved

Signature

Date