

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, October 30, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Holly Yeager.

Guests present were, Treasurer Diane Griffith, Director of Elections and Voter Registration Paula Hoffman, Children and Youth Administrator Nicole Patkalitsky, Warden Jason Kormanic, Helen Kirk, and Ciara Williams and Reiss Miller from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

I. **Invocation:** The Invocation was given by Commissioner Kodish.

II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.

III. **Approval of Minutes:**
Motion was made by Commissioner Kodish to accept the Minutes of the Regular Meeting of October 16, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

1. General Fund, Accounts Payable
- Ck. #'s 152164-152283 and EFT #'s 603907-603918 in the amount of \$781,900.82
2. Payroll Account
- Ck. #'s 80123-80133 and Direct Deposit Advice #'s 64391-64624 in the amount of \$458,351.45
3. 911 Account
- Ck. #'s 53104-53117 and EFT #'s 80219-80223 in the amount of \$24,253.77
4. LEPC Account
- Ck. # 1620-1622 in the amount of \$1,459.70
5. CDBG Account
- Ck. # 1831 in the amount of \$5,538.59
6. Liquid Fuels Account
- Ck. #'s 1755-1756 in the amount of \$8,070.00
7. Liquid Fuels Act 89 Account
- Ck. # 8158 in the amount of \$53.10

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT	
10/15/2025-10/28/2025	
General Account Starting Balance	\$649,009.73
DEBITS	
Deposits Receipts #127373-127528	266,895.84
Transfer from 911	0.00
Transfer from Capital Reserve	1,000,000.00
Transfer from LEPC	0.00
Interest	0.00
Voided Checks	0.00
TOTAL DEBITS	\$1,266,895.84
CREDITS	
Bills Paid CK #'S 152164-152283 EFT #'S 603907-603918	781,900.82
Transfer to Payroll ck#80123-80133 DD#64391-64624	456,687.33
NSF Check	0.00
TOTAL CREDITS	\$1,238,588.15
Ending Balance (Interest @ 4.350% as of 10/28/2025)	\$677,317.42
Capital Reserve Account	
Invested at JV Bank @ 4.350% as of 10/28/2025	\$9,625,878.05
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

- Chairman Postal:* MC Planning Commission
Elected Officials Association Fall Banquet
County Improvement Program
DLI Executive Committee
Quarterly MJHS Meeting
CCYC Executive Committee
Wrap up Meeting with Auditors
JVBDS Joinder Board
CCAP Community and Economic Committee
JVRV Chamber Board
Library Board
Internal: Fiscal/Budget; Opioid; Bridges; Liquid Fuels; RACP
- Commissioner Kodish:* Mifflin County Revolving Loan Fund Meeting
Wrap up Meeting with Auditors
JVBDS Joinder Board
Regional Services Corporation Board
Land Development Proposal from Wayne Township
Meeting with John Walters – Dream Center
Workshop Meetings
Human Services Quarterly Meeting
2026 Budget Review Meeting
Library Board
SEDA-COG Board
Juniata River Valley Visitors Bureau Board
Elected Officials Association Fall Banquet
Liquid Fuels Meeting
County Improvement Fund Review
- Commissioner Wise:* Public Meeting
Board of Elections
Salary Board
Housing Authority
Wrap up Meeting with Auditors
JVBDS Joinder Board
Land Development
Quarterly MJHS Meeting
Meeting with John Walters – Dream Center
Lights on Lumina Celebration
Elected Officials Association Fall Banquet
School District Agreement
HSDF Meeting
Liquid Fuels Meeting
County Improvement Fund Review

VII. Public Comment:

Helen Kirk expressed concern about the hours of the Extension Office. Commissioner Postal shared that the Extension Office is not a Mifflin County office and their hours are regulated by Penn State Extension.

VIII. New Business:

A. Paula Hoffman, Director of Elections and Voter Registration – Election Update

Director Hoffman shared that LNA Testing is being done today on the new pollbooks.

Director Hoffman is encouraging everyone to get their mail-in ballot turned in. Mail-in ballots may be placed in the drop box at the Courthouse, dropped off in the Elections office or mailed; however, ballots must be received before 8:00 p.m. on the day of the Election. The ballot drop box is available to the public weekdays 8:00 a.m. – 4:00 p.m.

Mail-in ballots cannot be taken to the polls to be cast. If you take your mail-in ballot to the poll, you can vote; however, you will be required to surrender your mail-in ballot before voting. If you do not have your mail-in ballot with you to surrender, you can still vote. You will be given a Provisional ballot.

The polls are open 7:00 a.m. – 8:00 p.m. on Tuesday, November 4, 2025.

B. Request for exoneration of 2025 county portion per capita taxes:

- Juniata Terrace Borough Tax Collector, Susie Tyson - 2

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

C. Application for County Aid – 2025 Liquid Fuels Allocation

- Wayne Township - \$4,919.00

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Amendment to Lease with Greater Lewistown Corporation for the Agriculture Extension Office for the period January 1, 2026 through December 31, 2026 - \$3,695.11 per month

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

E. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2025 through June 30, 2026

- The Summit School, Herman, PA
- Adelphoi Village, Inc., Latrobe, PA
- CHOR Youth & Family Services, Inc., Reading, PA

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

F. Reappointment of Stephanie Fultz to the Juniata Valley Behavioral Developmental Services Citizens Advisory Board for a three-year term – term expires December 31, 2028

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Appointments/Reappointments to the Library Board for three-year terms:

- Roxanne Garrett, Lewistown, PA
- Deborah Pallo, Lewistown, PA
- Deborah Mohr, Lewistown, PA
- Bob Long, Lewistown, PA (filling an unexpired term until December 31, 2027)

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Employee Vision Plan Renewal with VBA for the period January 1, 2026 through December 31, 2027

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Addendum to the Inmate Telecommunications Agreement with Combined Public Communications, LLC

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. Personnel:

- Resignation of Children and Youth Caseworker Arthur Stanton effective October 31, 2025
- Transfer of Elizabeth Morrison from Custodian to Second Deputy Prothonotary/Clerk of Courts effective November 3, 2025
- Promotion of Cassandra Trego from Children and Youth Caseworker I to Caseworker II effective November 3, 2025
- Hiring of Bailey McCall for Children and Youth Caseworker I effective November 10, 2025

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:16 a.m.

Secretary

ATTEST:

Chief Clerk