

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, February 29, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise: Chief Clerk Cathy Romig; and Fiscal Assistant Charity Larson. Solicitor Stephen Snook was absent

Guests present were, Treasurer Diane Griffith, Physical Plant Director Lonnie Griffith, Jami Glick from Crime Victim Services, Coroner Andrea Alcalde, Red Cross Executive Director Laura Burke, Central PA Red Cross Board Member Gary Langsdale, Helen Kirk, and Conner Graham and Gracen Haines from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of February 15, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. **Approval of Bills:**

- 1. **General Fund, Accounts Payable**
Ck. #'s 145070-145228 EFT #'s 601415-601434 in the amount of \$762,755.09
- 2. **Payroll Account**
Ck. #'s 79788-79798 and Direct Deposit Advice #'s 54466-54678 in the amount of \$416,966.88
- 3. **911 Account**
Ck. #'s 52748-52760 and EFT #'s 80043-80048 in the amount of \$30,645.05
- 4. **Liquid Fuels Account**
EFT # 1734 in the amount of \$135.00
- 5. **Liquid Fuels Act 89 Account**
EFT# 8138 in the amount of \$69.96
- 6. **PIB Account**
Ck. # 2000008 in the amount of \$67,500.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. **Treasurer's Report:**

TREASURER'S REPORT
2/14/2024-2/27/2024

General Account Starting Balance	\$1,777,080.69
DEBITS	
Deposits Receipts #119576-119667	221,863.40
Transfer from	
Transfer from 911	0.00
Voided Checks	0.00
Transfer from LEPC	0.00
Interest	0.00
Capital Reserve	0.00
TOTAL DEBITS	\$221,863.40
CREDITS	
Bills Paid CK #'S145070-145228 EFT #'S 601415-601434	762,755.09
Transfer to Payroll CK 79788-79798 DD 54466-54678	416,966.88
Adjustment	0.00
NSF Check	0.00
Transfer to Coroner	4,403.23
TOTAL CREDITS	\$1,184,125.20
Ending Balance (Interest @ 4.550% as of 2/27/2024)	\$814,818.89

Capital Reserve Account
Invested at JV Bank @ 4.550% as of 2/27/2024 \$14,821,453.08
Report Subject to Audit

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

- Salary Board*
- Central Counties Youth Center*
- MC Conservation District Board*
- DLI Executive Committee*
- Broadband Discussion*
- CCAP Membership Call*
- CJAB*
- SEDA-COG Trail Grant*
- Internal (MCCF/Mental Health; Planning; Maintenance/Projects; Legal)*

Commissioner Kodish:

- Salary Board*
- Workshop Meeting*
- MCCF Mental Health Discussion*
- Library Board*
- Regional Services Finance Committee*
- Broadband Discussion*
- Regional Services Property Committee*
- SEDA-COG Board*
- Bike/Pedestrian Multi-County Grant*

Commissioner Wise:

- Salary Board*
- Seven Mountains Gun Works Ribbon Cutting*
- Workshop Meeting*
- MCCF Mental Health Discussion*
- Broadband Discussion*
- CTC Meeting at CareerLink*
- Elections Casting of Ballots*
- Criminal Justice Advisory Board*
- Multi-County Grant Discussion*

VII. Public Comment:

None

VIII. New Business:

- A. Proclamation – March is American Red Cross Month

**AMERICAN RED CROSS MONTH, 2024
Proclamation**

During American Red Cross Month in March, we recognize the compassion of people in Mifflin County and reaffirm our commitment to care for one another in times of crisis.

This generous spirit is woven into the fabric of our community and advances the humanitarian legacy of American Red Cross founder Clara Barton — one of the most honored women in our country's history — who nobly dedicated herself to alleviating suffering.

Today, kindhearted individuals in our community exemplify Barton's commitment as they step up through the American Red Cross Central Pennsylvania Chapter to provide a beacon of hope for our neighbors in need. Through their voluntary and selfless contributions, they make a lifesaving difference in people's darkest hours — whether it's delivering shelter, food and comfort during disasters; providing critical blood donations for hospital patients; supporting military families, veterans and caregivers through the unique challenges of service; or saving lives with first aid, CPR and other skills.

In 2023, the Central Pennsylvania Chapter of the Red Cross helped more than 1,000 people after home fires; installed 1,800 free smoke alarms for neighbors in need; taught more than 1,300 students about preparing for emergencies; hosted nearly 800 blood drives and collected over 21,000 units of blood; and provided more than 1,700 services to veterans, military members and their families.

We hereby recognize this month of March in honor of all those who lead with their hearts to serve people in need, and we ask everyone to join in this commitment to strengthen our community.

NOW, THEREFORE, We, the Commissioners of Mifflin County, do hereby proclaim March 2024 as Red Cross Month. We encourage all citizens of Mifflin County to reach out and support its humanitarian mission.

Proclaimed this 29th day of February, 2024

American Red Cross Executive Director Laura Burke thanked the Commissioners for the recognition. Ms. Burke stated that over the past year the Red Cross served Mifflin County at 7 disaster events and assisted 36 individuals.

The American Red Cross is primarily a volunteer organization with 90% of their force being comprised of volunteers. Over the past year 1700 volunteer hours were logged in Central Pennsylvania alone. Many of those hours were earned by the 22 Volunteers in Mifflin County.

Ms. Burke specified the Red Cross is always working to increase services in Mifflin County. They are looking to increase blood drives and also working with schools on emergency preparedness programs. In addition, the Red Cross offers free smoke detectors and installation to local citizens. Ms. Burke stated there are multiple volunteer opportunities within the organization open to anyone who would like to help. Ms. Burke also noted community partnerships are vitally important to the program and make it possible for the Red Cross to reach people in need.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- B. Application for the Victims of Crime Act (VOCA) Grant for the period October 1, 2024 through September 30, 2025 - \$59,870.00

Jami Glick, Crime Victim Services stated this funding supports direct services to crime victims in Mifflin County. This is a continuation grant for one year. The grant also partially reimburses the county for crime victim staff salaries.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- C. VertiQ Software five- year agreement for the Coroner's Office – year 1, \$13,145.59, years 2 through 5 \$3,600.00 to be paid from the Coroner's Administrative Fund

Coroner Andrea Alcalde explained it has been 20 years since the last software update for the Coroner's Office. Mifflin County is one of only three counties left in the state still using paper records. The state is moving to all electronic death certificates so the update is necessary to meet new regulations. The change to electronic records will also aid in rectifying record storage space issues.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

- D. Library HVAC System Controls agreement with NRG Controls, Inc. -\$58,000.00

Physical Plant Director Lonnie Griffith stated this is part of Phase 1 of the Mifflin County Library Project. NRG Controls, Inc. will be used as a direct vendor. This item was originally put out for bid with a low bid of \$63,000.00.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- E. Repair Work Order with TK Elevator Corporation to install an ADA Phone in the library elevator cab control panel - \$1,369.04

Physical Plant Director Lonnie Griffith explained both agenda items E and F together stating the elevator in the Mifflin County Library is long overdue for changes as it has not been upgraded in 25 years. TK Elevator Corporation is a direct vendor.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- F. Repair Work Order with TK Elevator Corporation to install and furnish a new closed-loop door operator on the library's elevator - \$36,270.09

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- G. First amendment to the Menno Township T338 Bridge Agreement for an additional \$9,873.00

Physical Plant Director, Lonnie Griffith said this is funded through the \$5 fee residents are charged when renewing their driver's license. For such projects the county uses these funds to pay 90% of the project cost and the municipality pays the remaining 10%. The amendment for additional funds for this bridge are being requested due to unexpected extra costs associated with completion of the project.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- H. Project Modification Request for the Mifflin County Reentry Strategic Planning Grant to extend the deadline until September 2024

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Power of Attorney authorizing the Chairman to sign for the Enterprise Program

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Confirmation of Training Site Agreement for an intern for the Register and Recorder's Office for the Senior Community Service Employment Program

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Personnel:

- Hiring of Brian Fleegal for the 911 Operations and Training Officer effective March 1, 2024
- Promotion of Robert Sidney from part-time to full-time Corrections Officer effective March 3, 2024
- Retirement of Christian Snook from Corrections Officer effective March 7, 2024
- Retirement of Raymond Deavor from 911 Telecommunicator effective March 17, 2024
- Hiring of Raymond Deavor for part-time 911 Telecommunicator effective March 18, 2024
- Resignation of James Bell from Tipstaff effective April 4, 2024

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:32 a.m.

Secretary

ATTEST:

Chief Clerk