

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, July 18, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise: Chief Clerk Cathy Romig; Solicitor Steve Snook; and Accounts Payable Clerk Makyla Groce.

Guests present were, Treasurer Diane Griffith, Warden Jason Kormanic, Children and Youth Administrator Nicole Patkalitsky, Instructor at TIU 11 Keith Mernin Auditor Helen Kirk, Elections Director Paula Hoffman and Morgan Grimm and Bailey Cullen from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. Invocation:** The Invocation was given by Commissioner Kodish.
- II. Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of July 3, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. General Fund, Accounts Payable
Ck. #'s 146866-147032 and EFT #'s 601947-602053 in the amount of \$1,560,924.45
- 2. Payroll Account
Ck. #'s 79869-79873 and Direct Deposit Advice #'s 56693-56917 in the amount of \$344,317.71
- 3. 911 Account
Ck. #'s 52840-52848 and EFT #'s 80080-80082 in the amount of \$6,197.59
- 4. LEPC Account
Ck. #'s 1589-1590 in the amount of \$1,335.52
- 5. CDBG Account
Ck. #'s 1742-1747 in the amount of \$25,068.61

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. Treasurer's Report:

**TREASURER'S REPORT
7/3/2024-7/16/2024**

General Account Starting Balance	\$1,481,554.88
DEBITS	
Deposits Receipts #121521-121706	804,498.69
Transfer from 911	27.55
Voided Checks	0.00
Transfer from LEPC	518.35
Interest	0.00
TOTAL DEBITS	\$805,044.59
CREDITS	
Bills Paid CK #S146866-146032 EFT #S 601947-602053	1,560,924.45
Transfer to Payroll CK 79869-79873 DD 56693-56917	344,317.71
Adjustment	0.00
NSF Check	1,734.00
Transfer to Act 89	0.00
TOTAL CREDITS	\$1,906,976.16
Ending Balance (Interest @ 4.550% as of 7/16/2024)	\$379,623.31
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Capital Reserve Account	\$17,896,989.63
Invested at JV Bank @ 4.550% as of 7/16/2024	
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal: Mifflin County Comprehensive Plan Kick-Off
Juniata Valley Chamber of Commerce Board
Mifflin County Housing Authority
DLI Executive Committee
CCAP/DOS Elections
RACP Financing/Consultants
Internal (Maintenance; Fiscal; Veterans; IT; EMS)

Commissioner Kodish: Meeting with Delta Development – Grant Projects
Workshop Meetings
MCCF & Courthouse Union Contract Negotiations
Meeting with Housing Authority Executive Director
Mifflin County Comprehensive Plan Kick-Off

Commissioner Wise: Workshop Meetings
Mifflin County Comprehensive Plan Kick-Off
Mifflin County Housing Authority
Meeting with Emergency Services Director
MCSD Sports Complex Site Visit

VII. Public Comment:

None

VIII. New Business:

A. Request for exoneration of 2024 county portion per capita taxes:

- Bratton Township Tax Collector Sharina Harshbarger – 10

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Request for exoneration of 2023 delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting these taxes:

- Parcel No. 19,09-0102--,018 located in Oliver Township – mobile home was removed

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

C. Memorandum of Understanding with Tuscarora Intermediate Unit 11 to provide adult education and workforce services to the inmates at the Mifflin County Correctional Facility for the period July 1, 2024 through June 30, 2025 - \$7,500.00

Warden Kormanic expressed how much they appreciate the TIU and what all they have done for them. Keith thanked the CO's for doing such a great job with working with the TIU staff. The process has changed for getting a GED, mainly from COVID and internet issues. They are bringing back GEDs and in the past they used to do about 12 of them a year. This year they have about 5, and 1 who should pass this week or the next. Keith also mentioned that he goes into the Jail on Thursday mornings and does an employment class for the inmates. These are 1 on 1 classes. He goes over how to write a resume, prepare for job interviews, and how to connect with employers.

Commissioner Wise asked if the GED testing is done inside the jail and if they will actually leave with their GED. Keith said yes, they do the testing inside the jail and get to leave with their GED. Unless they going to release before it is finished, they will have to finish it outside of the jail. The program is all online as well.

Commissioner Postal added that we value the partnership with TIU and the direct cost to the county is \$7,500.00. If we could just keep one person from coming back the returns on that \$7,500.00 are immeasurable. We really appreciate how you work and coordinate this program.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Memorandum of Understanding with Pinnacle Treatments Centers for inmate outpatient treatment for Opioid Use Disorder

Warden Kormanic said that this is for individuals that come in with substance abuse disorder and are already involved in a methadone treatment at this time. We have to contract outside of the jail for that medication and while on that they also have to be seen by counselors. They are providing the service for us. It is a hit or miss if we have someone on it. Commissioner Postal asked how many were on it in the last year or so, and the Warden said 2 maybe 3.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- E. Letter of Agreement with Merakey for the Blended Case Management Program with incarcerated individuals

Warden Kormanic explained that if anyone on their caseload is incarcerated at MCCF we will work with them to provide availability so they can come in and continue working with those individuals.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- F. Agreement with C and R Directional Boring, for the Hawstone Sewer Improvement Project

Commissioner Postal said this is our CDBG competitive grant for the sewer in Granville Township. The application has already been approved and we have the contract.

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- G. Notice to Proceed to C and R Directional Boring, for the Hawstone Sewer Improvement Project effective July 22, 2024

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

- H. Wave 2 Intrastate Participation Form for the Opioid Settlements

Commissioner Postal explained that Wave 1 would be coming from manufacturers and distributors of opioids. While Wave 2 is from the pharmacies. All counties and larger municipalities will need to acknowledge the participation.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- I. Purchase of Service Agreement for use, if needed, by Children and Youth for the period July 1, 2024 through June 30, 2025: (Children and Youth Administrator Nicole Patkalitsky)

- Pathways Adolescent Center, Oil City, PA; charge \$253.70 per day up to \$1,451.35 per day
- Wardell and Associates, Bellefonte, PA; charge \$62.23 an hour up to \$88.46 an hour
- BCL Partners, LLC, Steelton, PA; charge \$785.09 per day
- Justice Works, Allentown, PA; charge \$93.38 per hour up to \$99.44 per hour
- Robert M. Covell, Esquire, Huntingdon, PA; charge \$75.00 per hour
- Justin Miller, Esquire, Bellefonte, PA; charge \$75.00 per hour
- Mark Remy, Esquire, Lewistown, PA; charge \$75.00 per hour
- Meagan Hopkins, Esquire, Thompsontown, PA; charge \$75.00 per hour

Commissioner Postal pointed out the big range for Pathways Adolescent Center and Nicole said they have never paid over \$1,000.00 for anyone. It would also depend on the severity of the child if the amount would be that much. Commissioner Wise asked if there were any follow-ups and Nicole said yes absolutely, they don't get returned home until there are services put in place and they completed the program, unless the judge would order us to do so before that.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- J. Application of County Aid – 2024 Liquid Fuels Allocation:

- Decatur Township - \$5,069.00
- Newton Hamilton Borough - \$1,000.00
- Menno Township - \$3,003.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- K. Engagement Letter with Maher Duessel, Pittsburgh, PA, for the Audit of the County's 911 Program for the years ending 2022 and 2023

Commissioner Postal said there is no cost to the county, PEMA pays for this. We do have to execute the engagement letter to allow the audit to occur.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- L. Five-year Printer Leasing Agreement with Quality Digital Office in the amount of \$1,696.00 per month

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- M. Personnel:

- Transfer of Madison Brensinger from Deputy Chief Assessor to Field Assessor effective July 15, 2024
- Hiring of Gene Bowersox for Deputy Chief Assessor effective July 15, 2024
- Promotion of Devon McCalips and Deborah Baerga from part-time to full-time Corrections Officers effective July 21, 2024
- Resignation of Probation Officer Tyler Muthler effective July 30, 2024
- Retirement of Eric Moist from 911 Telecommunicator effective August 2, 2024

Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:25 a.m.

Secretary

ATTEST:

Chief Clerk