

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, December 4, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Holly Yeager.

Guests present were, Treasurer Diane Griffith, Planning Director James Lettiere, Grants Liaison Madison Price, Director of Fiscal Affairs Duane McMullen, Nevada Lee, and Wyatt Kauffman and Drake Goss from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**
Motion was made by Commissioner Kodish to accept the Minutes of the Regular Meeting of November 20, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.
- IV. **Approval of Bills:**

1. General Fund, Accounts Payable
Ck. #'s 152628-152790 and EFT #'s 604036-604055 in the amount of \$834,369.70

2. Payroll Account
Ck. #'s 80140-80149 and Direct Deposit Advice #'s 64843-65077 in the amount of \$467,696.28

3. 911 Account
Ck. #'s 53128-53133 and EFT #'s 80231-80233 in the amount of \$ 4,286.88

4. Liquid Fuels Act 89 Account
Ck. # 8159 in the amount of \$59.88
- Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.
- v. **Treasurer’s Report:**
- | TREASURER'S REPORT | |
|--|----------------|
| 11/19/2025-12/2/2025 | |
| General Account Starting Balance | \$2,612,439.24 |
| DEBITS | |
| Deposits Receipts #127794-127874 | 357,490.67 |
| Transfer from 911 | 0.00 |
| Transfer from Reserve | 0.00 |
| Transfer from CYS | 0.00 |
| Interest | 6,660.63 |
| Voided Checks | 0.00 |
| TOTAL DEBITS | \$364,151.30 |
| CREDITS | |
| Bills Paid CK #'S 152628-152790 EFT #'S 604036-60455 | 834,369.70 |
| Transfer to Payroll ck#80140-80149 DD#64843-65077 | 467,696.28 |
| Transfer to CYS | 0.00 |
| Transfer to Coroner | 0.00 |
| TOTAL CREDITS | \$1,302,065.98 |
| Ending Balance (Interest @ 4.350% as of 12/2/2025) | \$1,674,524.56 |
| Reserve Account | |
| Invested at JV Bank @ 4.350% as of 12/2/2025 | \$8,725,348.85 |
| Report Subject to Audit | |
- Motion was made by Commissioner Kodish to approve the Treasurer’s Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

*Chairman Postal: PA Indigent Grant Conference Call
Central Counties Youth Center Board
CCAP Conference in Hershey meetings
Meetings regarding Court Operations
Meeting with Emergency Management Director and 9-1-1 Supervisor
Meeting with SEDA-COG Housing Director
Prison Board
Internal (MCPD; Tax Services; Maintenance; Human Services)*

*Commissioner Kodish: Board of Elections – Election Certifications
Juniata River Valley Visitors Bureau Board
Workshop Meetings
Meeting with Judge Gingrich
Meeting with Emergency Management Director and 9-1-1 Supervisor
Meeting with SEDA-COG Housing Director
SEDA-COG Board*

*Commissioner Wise: Public Meeting
Board of Elections
Indigent Grant
Monthly Veterans Meeting
Meeting with Burnham Borough
Meeting with Emergency Management Director and 9-1-1 Supervisor
Prison Board*

VII. Public Comment:

VIII. New Business:

A. Acknowledge the CCAP Risk Management Training Award

Commissioner Postal stated that Mifflin County had the highest level of participation. He wanted to express thanks to the participants involved and stated that this award reduces insurance premiums for the County.

B. Request for exoneration of 2025 county portion per capita taxes:

- Brown Township Tax Collector Cheryl Hartzler – 25
- Granville Township Tax Collector Billi Weaver – 30
- Decatur Township Tax Collector Cindy McKnight – 76
- Lewistown Borough Tax Collector Erin Anewalt – 6
- Derry Township Tax Collector Bret Treaster – 43
- Menno Township Tax Collector Cynthia Clever - 5

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

C. Request for exoneration of the 2023-2024 delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services, from collecting these taxes:

- Parcel No. 16,10-0100--,041 – mobile home was destroyed by fire and removed

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Purchase of Service Agreement with Sandra Herto to provide cleaning services at the Magisterial District Judge 58-3-03 at a rate of \$240.00 per month for the year 2026

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

E. Children and Youth Custodial Parent Services Agreement with Law Office of Brian Baker, LLC., Mifflintown PA to provide court-appointed counsel for custodial parents in child welfare cases for the period January 1, 2026 through December 31, 2026 for the sum of \$2,500.00 per month

Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.

F. Request from the EADS Group for a time extension for the West Railroad Bridge replacement project from December 31, 2025 to December 31, 2026

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Settlement Agreement with M&J Land Acquisitions, LLC, regarding a land use appeal with the Court of Common Pleas

At the time of the original agreement, Mifflin County did not have solar panel ordinances.

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Five-year Master Telecommunication Service and Dark Fiber License Agreement renewal with Zito Business

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

I. Agreements with Mifflin County School District:

- Cooperation Agreement, by and between the Mifflin County Board of Commissioners (Grantee) and Mifflin County School District (Sub-Grantee) \$3,000,000.00 Redevelopment Assistance Capital Project (RACP)

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- Agreement, by and between the Mifflin County Board of Commissioners and Mifflin County School District Re: \$3,000,000.00 from the Redevelopment Assistance Capital Project

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

- Agreement, by and between the Mifflin County School District and the Board of Commissioners Re: \$1,000,000.00 for the Mifflin County Academy of Science and Technology

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

J. State Food Purchase Program Grant Agreement - \$97,567.96

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

K. Professional and Administrative Services Agreement with SEDA-COG for the FFY 2024 CDBG Contract totaling \$127,300.00

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

L. Personnel:

- Resignation of Reece Deaver from Corrections Officer effective November 17, 2025
- Transfer of Elizabeth Morrison from Second Deputy Prothonotary/Clerk of Courts to Custodian effective December 2, 2025
- Hiring of Pamela Grassmyer for Tipstaff effective December 8, 2025
- Rescind the hiring of Timothy Noerr for Part-time Corrections Officer
- Hiring of Brian Spickler for Children and Youth Caseworker effective December 8, 2025

Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. **Adjournment:**

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:23 a.m.

Secretary

ATTEST:

Chief Clerk