

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, April 17, 2025 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise; Chief Clerk Cathy Romig; Solicitor Steve Snook; and Fiscal Assistant Holly Yeager.

Guests present were, Treasurer Diane Griffith, Public Safety Assistant Josh Pennepacker, Mark Baker, Helen Kirk, and Maelyn Gingrich and Aaden Stevens from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**  
  
Motion was made by Commissioner Kodish to accept the minutes of the Regular Meeting of April 3, 2025. Commissioner Wise seconded the motion. The motion was unanimously approved.
- IV. **Approval of Bills:**  

1. *General Fund, Accounts Payable*  
*Ck. #'s 150042-150202 and EFT #'s 603054-603153 & 150042-150202 in the amount of \$1,479,270.45*

2. *Payroll Account*  
*Ck. #'s 80019-80023 and Direct Deposit Advice #'s 61148-61385 in the amount of \$371,033.48*

3. *911 Account*  
*Ck. #'s 52990-53001 and EFT #'s 80155-80157 in the amount of \$64,153.21*

4. *LEPC Account*  
*Ck. #s 1600-1601 in the amount of \$15,577.69*

5. *CDBG Account*  
*Ck. #'s 1798 in the amount of \$457,469.17*

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

v. **Treasurer’s Report:**

TREASURER'S REPORT	
4/2/2025-4/15/2025	
General Account Starting Balance	\$1,076,211.75
DEBITS	
Deposits Receipts #124858-125075	1,577,094.11
Transfer from CYS	957,130.69
Transfer from 911	104.66
Interest	0.00
Voided Checks	25.40
TOTAL DEBITS	\$2,534,354.86
Bills Paid CK #S 150042-150202 EFT #S 603054-603353,150203-150208	1,479,270.45
Transfer to Payroll CK 80019-80023 DD 61148-61385	371,033.48
Transfer to CYS	740,987.43
NSF Check	0.00
TOTAL CREDITS	\$2,591,291.36
Ending Balance (Interest @ 4.550% as of 4/15/2025)	\$1,019,275.25
Capital Reserve Account	
Invested at JV Bank @ 4.550% as of 4/15/2025	\$9,682,527.51

*Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.*

**VI. Meetings and Events:**

*Chairman Postal: Meeting with Juliet Harshbarger, Senator McCormick's aide  
RACP Project with consultant group  
SEDA-COG Joint Rail Authority  
LEO/Advance Executive Committee  
MC Airport Authority  
Meeting with Representative Kerry Benninghoff / MC Library  
Central Counties Youth Center Board meeting  
Internal: Bridge Program; Elections; MCPD; MCHC*

*Commissioner Kodish: Meeting with Juliet Harshbarger, Senator McCormick's aide  
Capital Improvement Fund meeting  
Workshop meeting  
RACP Project with consultant group  
Bridge Program update  
Federal Fiscal Year 2026 Earmark request to Congress  
Meeting with Representative Kerry Benninghoff / MC Library  
Library Board  
Central Counties Youth Center Board meeting  
Meeting with Jenny Landis of the Visitor's Bureau*

*Commissioner Wise: Public Meeting  
Meeting with Juliet Harshbarger, Senator McCormick's aide  
Capital Improvement Fund  
Meeting with Burnham Borough  
Meeting with Mike Hannon  
RACP Project with consultant group  
FY26 Earmark Request  
Youth Park meeting  
EFSP Meeting in Juniata County  
Capital Improvement Loan  
Meeting with Representative Kerry Benninghoff / MC Library  
Central Counties Youth Center Board meeting*

**VII. Public Comment:**

*None*

**VIII. New Business:**

- A. Proclamation – National Public Safety Telecommunicators Week is April 13-19, 2025

**Proclamation - National Public Safety Telecommunicators Week  
April 13-19, 2025**

**Whereas**, emergencies can occur at any time that require police, fire or emergency medical services; and

**Whereas**, when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property; and

**Whereas**, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Mifflin County emergency communications center; and

**Whereas**, Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services; and

**Whereas**, Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and ensuring their safety; and

**Whereas**, Public Safety Telecommunicators of Mifflin County have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

**Whereas**, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year; and

**Now, Therefore**, be it resolved that we, Mifflin County Commissioners declare the week of April 13 through 19, 2025 to be National Public Safety Telecommunicators Week in Mifflin County, in honor of the men and women whose diligence and professionalism keep our county and citizens safe.

Proclaimed this 17<sup>th</sup> day of April, 2025

MIFFLIN COUNTY COMMISSIONERS

*Motion was made by Commissioner Kodish to approve the Proclamation. Commissioner Wise seconded the motion. The motion was unanimously approved.*

Public Safety Assistant Josh Pennepacker thanked the Commissioners on behalf of his co-workers for the Proclamation and stated what a great job they all do.

- B. Offer for Parcel No. 08,05-0502--,009 located in Burnham Borough that is currently in repository for unsold properties - \$25.00

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- C. Annual Legal Research Subscription Agreement with Thomson Reuters for the District Judges - \$873.00

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- D. Agreement with Lexis Nexis to provide a subscription for online research for the Law Library for the period August 1, 2025 through January 31, 2027 – First year - \$536.00 and second year \$563.00

This is a requirement that the County must provide for the law library.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- E. Payment application #8 for the Hawstone Water Extension Project, in the amount of \$38,194.28 - C&R Directional Boring

The total due is \$40,050.28. The balance of \$1,856.00 will be paid by Granville Township. These are ineligible grant expenses.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- F. Payment application #7 for the Hawstone Sewer Extension Project in the amount of \$199,092.76 – C&R Directional Boring

The total for this project is \$221,882.76. The balance due is \$22,790.00, which are ineligible expenses that Granville Township will pay. At this time, the private sewer laterals are complete and by mid-May the pump stations and generators are planned to be delivered and installed.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- G. Subrecipient Agreement with Brown Township Municipal Authority for a \$500,000.00 interest free loan, ten-year loan to extend public sewer along a portion of 655

This request came in during a Covid year when the County was initially entertaining loans from money received from The American Rescue Plan Act. During this time, the County created a County Improvement Program which, instead of giving grants, gives loans to Townships so that that money can be used again and again.

The amortization process would be \$50,000 per year for the 10-year period.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- H. Payment Application No. 2 from Mid-State Construction, Inc. in the amount of \$47,944.72 for improvements to the Derry Township Senior Center

The \$47,944.72 represents the final payment for this project which needed to be completed by April 22. This was for improvements including flooring, doors, countertops, painting, repouring of masonry, and cleaning of exterior portions of the building. The total amount of the project was \$107,906.00.

*Motion was made by Commissioner Kodish to approve the item. Commissioner Wise seconded the motion. The motion was unanimously approved.*

- I. Act 152 Grant Application from Derry Township for the demolition of 545 and 547 Woodland Avenue in the amount of \$15,321.60

The township has acquired ownership of both properties, which are condemned. The estimate from Mike's Landscaping and Excavating is \$21,888.00. The township is requesting 70% of the total cost, which is consistent with the guideline. The request is to conditionally approve the application pending execution of a memorandum of understanding between both parties. Director Lattiere will prepare a memorandum to circulate for signatures early next week. The grant will be through the County's Blight Remediation Program, which is funding from fees through the Register and Recorder's Office.

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- J. Appointment of William Haughwout as the Chairman of the Agriculture Land Preservation Board

It is the prerogative of the Commissioners to appoint a Chair to this Board.

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- K. Appointment of John Spicher, Belleville, PA, to the Mifflin County Agricultural Land Preservation Board to fill an unexpired term (term ends 12/31/2025).

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- L. Agreement with the Pennsylvania Department of Corrections technical assistance at the Mifflin County Correctional Facility

An agreement is required for this no fee technical assistance program.

*Motion was made by Commissioner Wise to approve the item. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

- M. Personnel:

- Resignation of Seth Snyder from part-time Corrections Officer effective April 11, 2025
- Resignation of Trevor Hyle from part-time Deputy Sherriff effective April 18, 2025
- Retirement of Sandra House from Secretary in the Probation Office effective April 25, 2025
- Hiring of Hunter Johns for Children and Youth Caseworker effective April 28, 2025
- Resignation of Caryn Baumgardner from Deputy Sherriff effective May 1, 2025
- Acknowledgement of the Retirement of James Drayer from Sheriff effective May 2, 2025
- Hiring of Denisha Yoder for 911 Telecommunicator effective May 5, 2025

*Motion was made by Commissioner Wise to approve the personnel items. Commissioner Kodish seconded the motion. The motion was unanimously approved.*

**IX.     Adjournment:**

*With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:20 a.m.*

ATTEST:

Secretary

Chief Clerk