

The Board of Mifflin County Commissioners met for their Regular Meeting on Thursday, May 16, 2024 at 9:00 a.m. In attendance were Commissioners Robert Postal; Kevin Kodish; Noah Wise: Chief Clerk Cathy Romig; Solicitor Steven Snook; and Fiscal Assistant Charity Larson.

Guests present were, Assistant Chief Clerk Angela Shuey, Treasurer Diane Griffith, Larry Booker of the PA Treasury Department, Public Defender Shawn Curry, MCCF Warden Jason Kormanic, Deputy Warden Eric Gates, Correctional Officer Mitchell, Correctional Nurse Bobbi Price, Planning Director James Lettiere, Grants Liaison Michael Fonti, Helen Kirk, and Carter Lane and Ava Liebegott from MCTV.

The meeting was called to order at 9:00 a.m. by Commissioner Postal.

- I. **Invocation:** The Invocation was given by Commissioner Kodish.
- II. **Pledge of Allegiance:** The Pledge of Allegiance was said by all present.
- III. **Approval of Minutes:**

Motion was made by Commissioner Kodish to accept the minutes of the Regular Meetings of May 2, 2024. Commissioner Wise seconded the motion. The motion was unanimously approved.

IV. Approval of Bills:

- 1. **General Fund, Accounts Payable**
Ck. #'s 146136-146251 EFT #'s 601693-601800 in the amount of \$735,418.03
- 2. **Payroll Account**
Ck. #'s 79837-79841 and Direct Deposit Advice #'s 55792-56011 in the amount of \$346,333.68
- 3. **911 Account**
Ck. #'s 52795-52804 and EFT #'s 80065-80066 in the amount of \$45,003.81
- 4. **LEPC Account**
Check # 1587 in the amount of \$226.58
- 5. **CDBG Account**
Check # 1724 in the amount of \$2,011.00

Motion was made by Commissioner Kodish to approve payment of bills as listed above. Commissioner Wise seconded the motion. The motion was unanimously approved.

V. Treasurer's Report:

**TREASURER'S REPORT
5/1/2024-5/14/2024**

General Account Starting Balance	\$766,378.47
DEBITS	
Deposits Receipts #120698-120982	4,192,556.86
Transfer from	
Transfer from 911	0.00
Voided Checks	964.00
Transfer from LEPC	475.76
Interest	7,890.96
American Rescue	0.00
TOTAL DEBITS	\$4,201,887.58
CREDITS	
Bills Paid CK #'S146136-146251 EFT #'S 601693-601800	735,418.03
Transfer to Payroll CK 79837-79841 DD 55792-56011	346,333.68
Adjustment	0.00
NSF Check	4,295.88
Transfer to Coroner	5,000.00
TOTAL CREDITS	\$1,091,047.59
Ending Balance (Interest @ 4.550% as of 5/14/2024)	\$3,877,218.46
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Capital Reserve Account	\$16,107,341.50
Invested at JV Bank @ 4.550% as of 5/14/2024	
Report Subject to Audit	

Motion was made by Commissioner Kodish to approve the Treasurer's Report as received, subject to audit. Commissioner Wise seconded the motion. The motion was unanimously approved.

VI. Meetings and Events:

Chairman Postal:

*Record Improvement Fund
Workshop Meetings
WIO/LEO Executive committee
Mifflin County Library/IT
Mifflin County Airport Authority
Courts/MCCF
DLI Executive Committee
Internal (Elections; MCP; CYS; EMS;
Maintenance; MCCF)*

Commissioner Kodish:

*PIMCC Board
Record Improvement Fund
Workshop Meetings
Meeting with MIS Director
Area Agency on Aging Board
Meeting with CYS Director
Regional Services Property Committee*

Commissioner Wise:

*Record Improvement Fund
United Way/Review Agency
Workshop Meetings
Housing Authority
Meeting with CYS Director
United Way Fundraiser at Country Club
RBA Library*

VII. Public Comment:

None

VIII. New Business:

- A. Proclamation – PA 529 – Commitment to College and Career Saving in Mifflin County

PA 529: COMMITMENT TO COLLEGE AND CAREER SAVINGS IN MIFFLIN COUNTY

WHEREAS, Mifflin County Commissioners believe that financial planning is a first step to ensure a brighter future for Mifflin County’s children and families and should have a plan for college and career training; and

WHEREAS, Employers have a responsibility to ensure they are supporting employees with children by implementing new policies and reviewing and updating existing ones; and

WHEREAS, Children with a college and career savings are more likely to attend college or gain expertise in a trade, promoting economic growth and making communities stronger; and

WHEREAS, The Pennsylvania Treasury Department administers the PA 529 Savings Program for families with children, providing a way for individuals to save tax-free for college and careers; and

WHEREAS, At no cost, employers can help empower employees with children by providing awareness of PA 529 and facilitating automatic payroll deductions to employees’ PA 529 accounts; now therefore be it

RESOLVED that the Mifflin County Board of Commissioners is partnering with the Pennsylvania Treasury Department to promote financial planning for college and career training, and will:

1. Make the PA 529 program known to all county employees and offer each the ability to contribute to PA 529 accounts via payroll deductions; and
2. Set precedent for other employers in Mifflin County, thus encouraging them to follow this example by offering the same consideration to their employees.

Proclaimed this 16th day of May, 2024.

Mr. Larry Booker from the PA Treasury Department presented information on PA 529 Savings Plans. Mr. Booker explained these plans allow families to save for college or other career training. They are interest bearing savings accounts that can be closed at any time. Contributions are deducted after tax so are tax free. Withdrawals made for non-educational expenses may be subject to taxation. Accounts can be set up by any family member and contributions can be made by any family or friends. There is no cost to the county to set up automatic payroll deductions for an employee to contribute to a 529 plan.

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

B. Mifflin County Correctional Facility inspection

Warden Kormanic stated the MCCF Title 37 inspection was completed on 4/31/24. The facility was found to be in full compliance. Due to this, they will not have to undergo another inspection until 2026. Mr. Kormanic recognized CO Mitchell and Nurse Price for their efforts in preparing the facility for the inspection stating it was because of their efforts that the inspection went so well.

C. Request for exoneration of 2023 delinquent real estate taxes and relieve Kathy Whitsel, Assistant Director of Tax Services from collecting this tax:

- Parcel No. 17,33-0514--001 - mobile home was removed

Motion was made by Commissioner Kodish to approve. Commissioner Wise seconded the motion. The motion was unanimously approved.

D. Request for exoneration of 2024 county portion per capita taxes:

- McVeytown Borough Tax Collector Brooke Knable – 7
- Juniata Terrace Borough Tax Collector Susie Tyson – 5

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

E. Request for refund of a portion of County real estate taxes:

- Parcel No. 17,05-0101A located in Granville Township –temporary reduction in value due to fire damage (2023) - \$49.84
- Parcel No. 16,09-0464 located in Derry Township – error in square footage of the house (2019-2024) - \$1,553.22
- Parcel No. 12,19-0105M located in Armagh Township – acreage error (2018-2023) – \$343.08

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

F. Indigent Defense Grant Application for the period July 1, 2024 through December 31, 2025- \$111,973.00

Public Defender Shawn Curry provided background for the need for the grant citing the increased volume of cases handled by the Public Defenders office annually and the small number of staff. The total volume of cases for last year exceeded 500 cases.

Mr. Curry stated there are three objectives for the grant funds. First, to purchase case management software for better management of cases. The office does not currently have a software program. Second, he would like to add a part-time clerical position within the office to assist the current full-time employee. It is undetermined at this point how duties would be divided between the two. Lastly, if there is enough funding left he would like to add a part-time Assistant Public Defender to assist with the caseload.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

G. Subrecipient Agreement with the Geisinger Clinic, on behalf of the Geisinger School of Nursing for a \$100,000.00 grant to support the purchase of a new SIM software/hardware to provide nursing students with training methodology

Planning Director James Lettiere said this grant will allow the students of the new nursing school to have the most current technology to learn with. This grant will expire December 31, 2024. Mr. Lettiere noted the official ribbon cutting for the Geisinger School of Nursing will be held tomorrow May 17, 2024.

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

H. Personnel:

- Hiring of Tyson Muthler for Probation Officer effective May 20, 2024
- Resignation of Corrections Officer Joshua Barger effective May 6, 2024
- Resignation of Corrections Officer Garrett Nichols effective May 23, 2024
- Transfer of Khaleema Mack from full-time to part-time Corrections Officer effective May 19, 2024

- Hiring of Cameron Rhoades and Deborah Baerga for part-time Corrections Officers effective May 28, 2024
- Promotion of Trenton Kauffman and Lauren Speece from part-time to full-time Corrections Officers effective May 19, 2024
- Promotion of Wyatt Henry from part-time to full-time Corrections Officer effective May 26, 2024

Motion was made by Commissioner Wise to approve. Commissioner Kodish seconded the motion. The motion was unanimously approved.

IX. Adjournment:

With no other business on the agenda, Commissioner Postal adjourned the meeting at 9:40 a.m.

Secretary

ATTEST:

Chief Clerk